

HUDSONVILLE CITY COMMISSION

January 14, 2025

AGENDA

REGULAR SESSION: 7:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

MOMENT OF SILENCE

PUBLIC COMMENTS

PRESENTATIONS

1. Audit Presentation for FY 2023-2024 – Gabridge and Company

CONSENT AGENDA

2. All consent agenda items listed are considered to be routine, require no discussion and will be adopted by a voice vote. Any Commission member, administrative staff or member of the audience may request removal of an item from the consent agenda, in which case the item will be discussed and voted upon in its normal agenda sequence.

Approval of listed Consent Agenda item numbered 3-6.

Minutes of City Boards and Committees

3. City Commission regular session minutes dated December 10, 2024.
4. City Commission, Planning Commission, DDA joint meeting minutes dated December 16, 2024.
5. Planning Commission meeting minutes dated December 18, 2024.
6. Downtown Development Authority meeting minutes dated January 8, 2025.

NEW BUSINESS

Public Safety

7. December Public Safety Statistical Reports.
 - Fire Department
 - Sheriff's Department
 - Emergency Management Department

Finance

8. City Treasurer's monthly reports for December.
 - General Fund Summary
 - Revenue Summary
 - Revenue To Date Comparison
 - Expenditure Summary
 - Expenditures To Date Comparison

- Investment Report
- Debt Report

9. Payment of Bills.

Motion to confirm the payment of the bills in the amount of \$776,865.90 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee. Roll Call.

10. ACH Funds Distribution.

Motion to confirm the funds distributed via automated clearing house in the amount of \$171,729.50 which were distributed between meetings and reviewed by the City Manager. Roll Call.

11. Budget Adjustments.

Motion to approve budget adjustments 1-8 for Fiscal Year 2024-2025. Roll Call.

12. Financial Audit Report for Fiscal Year 2023 – 2024.

Motion to accept the audit report for Fiscal Year 2023 – 2024 as presented by Gabridge and Company.

Administration

13. Wyoming Water System: 2024 Water System Improvements Bond Issue.

Motion to approve Resolution No. 25-1805, approving and authorizing the 2024 Water Supply System Improvements Agreement with the County of Ottawa. Roll Call.

14. Recodification of City Code of Ordinances.

Motion to approve Ordinance 25-336, adopting and enacting the recodified Code of Ordinances for the City of Hudsonville. Roll Call.

Department of Public Works

15. Fire Truck #1372 Emergency Repair.

Motion to approve Integrity Truck and Equipment to repair Fire Truck #1372, per attached Repair Order #1699, for an amount not to exceed \$25,000. Roll Call.

16. Elm Avenue Lift Station Pump Replacement.

Motion to approve the purchase of two Flygt model 3085 sanitary lift pumps per quotation #0061111 in the amount of \$28,275. Roll Call.

City Manager's Report

ADJOURNMENT

17. Motion to adjourn the meeting.

Next meeting – January 28, 6pm

HUDSONVILLE CITY COMMISSION

City Commission Minutes

December 10, 2024

Mayor Northrup called the regular session of the Hudsonville City Commission to order on Tuesday, December 10, 2024 at 7:01 PM. The Pledge of Allegiance was stated, and a moment of silence was held in honor of former City Manager Pauline Luben who was recently diagnosed with cancer.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, DeVree, Groot, Kamp, Nyitray, City Manager Dotson, City Attorney Wood, Finance Director Smith and City Clerk Gruppen.

PUBLIC COMMENTS & PRESENTATIONS

1325. Lisa Dawdy, Hudsonville resident – spoke on the Parks & Recreation plan and requested Commissioners consider a better crossing option for Chicago Drive.

Kelsey Zoodsma, Hudsonville resident – spoke on the insufficient pedestrian crossing options for Chicago Drive.

Julie Postmus, Hudsonville resident – applauded the 32nd Avenue road diet for making it a safer road, requested better pedestrian crossing options for Chicago Drive and requested Commissioners look at/for ways to make biking downtown Hudsonville a safer option.

Joseph, Georgetown Township resident – spoke on the Consumer's Energy Campbell Plant demolition and presented a sample resolution for delaying the demolition for the Commission to approve if they wished to get involved.

Ryan Kilpatrick, Flywheel Momentum – gave a presentation on housing availability and needs in Ottawa County and how Housing Next and Flywheel Momentum can help communities and developers.

CONSENT AGENDA

1326. Motion by Northrup to approve the Consent Agenda consisting of the following:

1. City Commission regular session minutes dated November 12, 2024.
2. Downtown Development Authority meeting minutes dated November 6, 2024.
3. Planning Commission meeting minutes dated November 20, 2024.

All aye, motion carried.

PUBLIC HEARINGS

1327. Public Hearing on Commercial Rehabilitation Application for Terra Station Ventures, LLC.

Mayor Northrup opened a public hearing at 7:28 PM, to consider an application for a Commercial Rehabilitation Exemption Certificate for Terra Station Ventures, LLC. Chris Veneklasen, of Veneklasen Development, was present to answer any questions from the Commission.

Receiving no public comments, the hearing was declared closed.

Motion by Groot, seconded by Brandsen, to approve Resolution No. 24-1803, approving the application of Terra Station Ventures, LLC for a Commercial Rehabilitation Exemption Certificate for real property in the amount of \$32,400,963 for a period of 10 years.

Yea 7, nay 0, motion carried.

Public Hearing on Parks and Recreation Plan 2025-2029.

Mayor Northrup opened a public hearing at 7:36 PM, to consider the proposed Parks and Recreation Plan 2025-2029. Chris Khorey and Paige Brodeur, of McKenna, were present with a presentation on the plan and to answer any questions from the Commission.

McKenna staff addressed the concerns brought up during the public comment period. Receiving no further public comments, the hearing was declared closed.

Motion by Nyitray, seconded by Groot, to approve Resolution No. 24-1804, adopting the City of Hudsonville Parks and Recreation Plan for 2025-2029 as a guideline for improving recreation for the residents of the City of Hudsonville, with a modification surrounding the Chicago Drive crossing to further clarify the intent of the City to have that to be an ongoing process.¹

Yea 7, nay 0, motion carried.

NEW BUSINESS

Public Safety

1328. Fire, Police and Emergency Management statistical reports for November were received as information.

¹ The motion was amended during the meeting from the original motion of "Motion to approve Resolution No. 24-1804 adopting the City of Hudsonville Parks and Recreation Plan for 2025-2029 as a guideline for improving recreation for the residents of the City of Hudsonville."

Finance

1329. City Treasurer's Financial Reports for November were received as information.

1330. Payment of Bills.

Motion by Brandsen, seconded by DeVree, to confirm the payment of the bills in the amount of \$838,120.62 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 7, nay 0, motion carried.

1331. ACH Funds Distribution.

Motion by Brandsen, seconded by DeVree, to confirm the funds distributed via automated clearing house in the amount of \$128,057.26 which were distributed between meetings and reviewed by the City Manager.

Yea 7, nay 0, motion carried.

Appointments to Boards and Commissions

1332. Motion by Groot, seconded by Bolhuis, to approve the Mayor's appointments to boards and commissions as listed:

Terra Square Advisory Board Ron Foster term ending 12/31/27

Yea 7, nay 0, motion carried.

Administration

1333. 2025 Proposed Meeting Dates.

Motion by DeVree, seconded by Brandsen, to adopt the 2025 City Commission meeting schedule as presented.

Yea 7, nay 0, motion carried.

Department of Public Works

1334. Recommendation to Purchase New Dump Truck.

Motion by DeVree, seconded by Brandsen, to authorize the Department of Public Works to purchase an International model HV507 upfitted as described on the attached quotes for a total price of \$197,935.09.

Yea 7, nay 0, motion carried.

1335. Recommendation to Award Mowing Contract.
Motion by Groot, seconded by DeVree, to award contract for 2025 Mowing Season to Augusta Lawncare Services for mowing, fertilization and weed control, per the attached RFP, in the amount of \$110,312.56.

Yea 7, nay 0, motion carried.

City Manager's Report

1336. City Manager Dotson gave his monthly report including updates on projects around the City.

ADJOURNMENT

1337. Motion by Northrup to adjourn the regular session at 8:42 PM.

All aye, motion carried.

Jill Gruppen
Hudsonville City Clerk

Mayor Northrup

HUDSONVILLE CITY COMMISSION

Joint Meeting Minutes

December 16, 2024

Mayor Northrup called the special joint meeting of the Hudsonville City Commission, Planning Commission and Downtown Development Authority to order on Monday, December 16, 2024 at 7:06 PM.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, DeVree, Groot, Kamp, Nyitray, City Manager Dotson, Finance Director Smith, City Clerk Gruppen, Planning Commissioners Altman, Bendert, Schmuker, Staal, Van Der Laan, Planning and Zoning Director Strikwerda, Deputy Planning and Zoning Director Steffens, DDA members Cole-Meyer, Sorensen and DDA Director Bigard.

PUBLIC COMMENTS

1338. None.

AGENDA ITEM

1339. Visioning Maps Discussion
Chris Khorey, McKenna, led a presentation and discussion on downtown visioning maps along with a status update on the Master Plan revision. Discussion items included proposed temporary/incubator retail along Harvey Street (timing, organizational structure, alternate parking, utility infrastructure support), public restrooms in the downtown area, additional housing, Village Green timing and usage, pedestrian access in the downtown area (possibly adding more woonerfs), Cherry Plaza area options, attracting foot traffic to the downtown businesses, and parking downtown. Khorey discussed the next steps in the Master Plan and Zoning Ordinance update process.

ADJOURNMENT

1340. Mayor Northrup adjourned the special session at 8:31 PM.

Jill Gruppen
Hudsonville City Clerk

Mayor Northrup

CITY OF HUDSONVILLE
Planning Commission Minutes

December 18, 2024

(Draft)

5180 37th Avenue – Dykstra’s Auto – Site Plan Amendment
6365 Balsam Drive – LaCati Group LLC (Landings at Rush Creek) – PUD

Vice Chairperson Schmuker called the meeting to order at 7:00 p.m.

Present: Altman, Bendert, Dotson, Kamp, Northrup, Schmuker, Staal, Van Der Laan

Absent: VanDenBerg

Staff Present: Steffens, Strikwerda

PUBLIC COMMENTS (Non-agenda items)

Nate Bosch and Dave Nyitray of Outdoor Discovery presented preliminary concepts for development at the Nature Center.

1. A motion was made by Bendert, with support by Kamp, to approve the minutes of the November 19th 2024, Planning Commission Meeting.

Yeas 8, Nays 0, Absent 1 (VanDenBerg)

2. **5180 37th Avenue – Dykstra’s Auto – Site Plan Amendment**

Public comment:

- 5131 36th Avenue Meghan Hindenach.
 - The lighting blares into her backyard space and comes into her kitchen window. Would like see the existing lighting to also be directed downward to keep the lighting off of their property.
 - The applicant is willing to direct the lights on the existing building downward by replacing them to match what they are proposing on the addition.
- 5194 37th Avenue Brian Meekhof of Meekhof Electric.
 - Stated that Dykstra’s is a good neighbor. They have operated there for longer than Meekhof has, and Brian has no issues with them constructing this addition. He also stated the shared access to the North has worked for a long time and they will get the easement in place.

Bruce Zeinstra of Holland Engineering presented the request. Brian Doezema of Great Water Garages (representing Dykstra’s Auto) was also present.

The staff report was presented.

Brian Doezema of Dykstra's Auto has requested to construct a 5,990 s.f. building addition along with paving and striping for 20 additional parking spaces, with both changes located in the rear of the property.

The following discussion took place with Commissioners:

- Oil Separator.
 - Will be working with PCI, DPW and EGLE to make sure that the oil separator will meet all necessary standards.
 - Soil boring is not required to install an oil separator.
 - The separator will be connected to the sanitary line.
- Dumpster.
 - That is currently non-compliant, it will be corrected to meet our standards as shown on the plan.
- Utility.
 - This addition will connect to public utility? Yes, it will connect to the existing sanitary and water on site. The stormwater will be extended into the new parking lot as well.

A motion was made by Bendert, with support by Van Der Laan, to approve the Site Plan Amendment for Dykstra's Auto at 5180 37th Avenue as required per Section 6.02.08 of the City of Hudsonville Zoning Ordinance with the following recommended conditions:

1. Provide an easement for the shared ingress/egress along the northern property line.
2. Work with the Fire Chief and PCI to come to an agreement on fire suppression, and fire wall separation.
3. Work with Fire Chief for building address identification and knox box location.
4. Adjust the plan based on the engineers' comments.
5. Work with DPW and PCI to determine the need for an oil separator, if necessary, one will be required to be installed.
6. Replace existing lights with those that comply with the zoning ordinance on the rear of the building.
7. Resubmit completed drawings with conditions resolved before building permits are issued. This will be the official set.

Yeas 8, Nays 0, Absent 1 (VanDenBerg)

3. 6365 Balsam Drive – Landings at Rush Creek – PUD

Chad Cassidy of LaCati Group LLC and Chuck Hoyt of Nederveld presented the request.

The staff report was presented.

Chad Cassiday of LaCati has submitted a PUD application to develop 6.9 acres at 6365 Balsam Drive. This review includes the public hearing for the PUD. The biggest change in the plan is the

elimination of a row of townhomes through the middle of the site, which reduces the number of units from 90 to 84.

Public Comment:

- 2933 Stoney Creek Ct. (Georgetown Twp.) Cindy DeBoer.
 - Comment attached to the minutes.
- 6315 Balsam Drive Paul Wiggers.
 - In favor of the development. There is going to be a berm to separate the road from his property. It is a concern that the lighting next to his property will be directed downward.
- 2944 Stoney Creek Ct. (Georgetown Twp.) Anna Bolton.
 - Surprised that rental units were being built in a residential area. The number of units is quite shocking. It is not clear that there is enough space for this project. Concern of how close the units would be to the property to the North. Noise and lighting would also be a concern.
- 6465 Balsam Drive. Steve Frody.
 - Where is the gas and electric coming from?
 - Concern of the setback on the side yard and the closeness to the property line, he may like to do the same thing and wouldn't want to be held to the same standards if they get the deviation.

The following discussion took place with Commissioners:

- Lighting.
 - There would be 16 lights under the deck and front door canopies per group of buildings. The light will come from both sides of the street from the buildings to light the road.
 - There would not be lighting off the rear of the building and it isn't practical for them because there is no access there.
 - The applicant would be willing to light the drive and the sidewalk in the middle of the project with light poles to help with the safety of the space. Not too much light along the center path but enough for safety.
- Intent of Public Hearing.
 - This would be the final approval to allow for the project to move forward. But it is possible to table the approval if the Commission feels it is warranted...
- Utility.
 - Electric and gas will run from the street and the plan is to have all electric buried.
 - Does the city require a stormwater maintenance agreement for the pond and the stormwater system? We will look into that.
 - Look at the watermain at the SE corner of the interior of the project to make sure the buildings do not encroach too much on the watermain easement. Work with DPW Supervisor to make sure that this area will work.
 - It would also be good to wrap the watermain with poly wrap to help with corrosion.

- Drainage ditch to the north. Who maintains it, how do they access it? The county does that work, and they will work to make sure that service is possible even as the landscaping grows.
 - The drain easement. That is fully on the property to the north.
- Pond
 - The intent is to have the pond be deep and that would help with the build up of algae since that typically comes from shallow water. Property Management may decide later that an aerator is necessary.
 - The plan is to use the pond for irrigation so there would already be power on the site in case of the future aerator.
 - The pond will be fed by groundwater and will be deep enough to hit the water table.
 - Benches are available for people to view the pond, one will be relocated to the NE corner of the pond for the connection for pedestrians.
- Setbacks.
 - Clarification on the setback requirements on the site that the front is the small stretch on Balsam Drive, the rear is shared with Port Sheldon Sport Complex so the interior side are the north, south and east lot lines shown.
- Eastern Lot Line Architecture/Landscaping.
 - The rear facade is still disappointing as that is what would be seen primarily from Balsam Drive. The front facade is better and would be nice to be able to see from Balsam Drive instead of the rear.
 - The front looks more like condominiums and less like apartments, the rear looks more like apartments.
 - How can the rear be improved? The south lot line has a substantial property buffer with landscaping that will help soften the exterior. But the east is not as full.
 - The east property line does have a fairly robust landscape buffer, it meets the requirements of the ordinance. If there are things like these trees buffering the buildings that softens the look, and it is hard to digest fully on paper versus in real life.
 - Looking at the landscape plan the types they are putting on that lot line will eventually grow large, but they are mostly deciduous, not evergreen.
 - Would like to see evergreens on the east lot line as well as the south.
 - The landscape architect will help to adjust the plan with the city.
- Mailboxes.
 - Could it be moved to the North of the pathway? The sidewalk was recommended to be extended to go behind the parking spaces and connect to the road next to the current mailbox locations.
 - If the mailboxes and parking spaces need to be moved to adjust the watermain to the west, that can be done with administrative approval.
- Pathway.
 - Would like to extend the sidewalk to the mailboxes, and then also extend it to the west to get closer to the dead end of the northernmost road to connect to the dirt path around the pond.
 - Sidewalk access into signatures property? There is already sidewalk on the road that allows for access to Balsam Drive where they can cross the private drive into the Signatures property.

- Snow.
 - It would be pushed down to the road ends and taken away from the roads and the sidewalks.
- Overall Design.
 - Happy that they have listened to the Commission about the changes we requested. The green space is now done in a way that allows for activation on the site.
 - Working with the Commission through multiple revisions has brought the plan a long way from where it was. There is intent and thought and care into it.
- Parking.
 - Shared parking with Signatures was not something that Signatures were interested in.
 - Did the applicant look at doing parallel instead of regular parking? It gets very close to the water main on the SW corner of the interior units.
- Amenities.
 - Could there be a patio, grill area, or gathering space in the courtyard? The applicant would like to keep it open space to be more flexible. The staff who has experience with a development like this say that this would be good to leave without amenities.
 - It is nice to give people the flexibility to use the space the way they would like.
- Trash.
 - When it is not trash day, where does the applicant envision those bins to be? Stored inside the garages. Requirement that they are taken out of the street after a certain amount of time or they end up with a fee.
- Noise.
 - There is a noise ordinance in place. The doors on the rear are just maintenance doors and the activity will be to the fronts of the buildings as well so that should stay contained on the site.
- Type of Housing.
 - Being one bedrooms with a ground floor bonus space, these units are missing in the area.

A motion was made by Northrup, with support by Bendert, to approve the Landings at Rush Creek PUD Statement of Conclusions for 6365 Balsam Drive in accordance with Chapter 6 Article 3 Section 6.03.15 E. of the City of Hudsonville Zoning Ordinance.

This project can be approved when the following conditions are met:

1. Provide the necessary easements for the private road infrastructure and the watermain loop to Balsam Meadows.
2. Provide a detail or cross section on the Balsam Drive road repair for the post utility connection.
3. The sidewalk that abuts the roadway needs to be elevated.
4. Provide a pathway around the pond with connections to the sidewalk and to the roadway next to the community garden.
5. Relocate a bench closer to the end of the sidewalk on the north side of the site.
6. Provide 3 visitor parking spaces on the west half of the site.
7. Add a 'no on-street parking' sign at the entrance to the property.

8. Adjust the landscape plan with Planning Director approval.
9. Final engineer approval is required for the utility infrastructure design.
10. Add a fire hydrant or relocate one by Balsam Drive.
11. Add a total of 4 light poles at approximately 18' in height. 2 in the central open space and 2 along the entrance way.
12. The lights need to be photo controlled so they are on when it is dark.
13. Each building requires a knox box with location approval from the fire chief.
14. Provide a detail for the access gate to Port Sheldon Sports Complex and relocate it to the subject property.
15. Mailboxes and visitor parking location can be adjusted with administrative approval.
16. Resubmit completed drawings with conditions resolved before building permits are issued.
This will be the official set.

Yay 8, Nay 1 (Staal), Absent 1 (VanDenBerg)

4. Adjournment

A motion was made by Altman, with support by Kamp, to adjourn at 8:49 pm.

Yeas 8, Nays 0, Absent 1 (VanDenBerg)

Respectfully Submitted,
Sarah Steffens
Deputy Planning & Zoning Director

CITY OF HUDSONVILLE

DOWNTOWN DEVELOPMENT AUTHORITY



MEETING MINUTES - DRAFT

January 8, 2025

Voting Members Present:

Doug Butterworth (DB), Jodi Cole Meyer (JCM), Andrew Gemmen (AG), Jack Groot (JG), Philip Koning (PK), Mayor Mark Northrup (MN), Todd Penning (TP), Kirk Perschbacher (KP), and Matt Van Woerkom (MVW)

Non-Voting Attendees:

R. Tyler Dotson, Lindsey Hicks, Andrew Smith, and Dan Strikwerda

Voting Member Absent:

Duane Smith (DS)

1. Call to Order

Koning called the meeting to order at 3:31 PM.

2. Minutes

Motion by Groot, support by Perschbacher, unanimous approval to approve the minutes from November 4, 2024, and the minutes from the Joint Meeting of the City Commission, Planning Commission, and Downtown Development Authority on December 16, 2024.

3. Public Comment

There were no public comments.

4. DDA and TIF Financial Report

Andrew Smith presented the DDA financial statements through the end of 2024. Notes were made that the DDA budget is a little tight and may need a future budget amendment to transfer from the TIF to the DDA's operating funds. Tax revenues are in good shape. There was a motion by Perschbacher, supported by Groot and unanimous approval of the financial statements dated December 31, 2024.

~~5. Chamber Sponsorships Discussion~~

Koning moved sponsorship discussion to the end of the agenda to allow Chamber Director Lindsey Hicks time to arrive and explain and answer questions.

6. Best practices for sale of DDA properties

Gibbs Planning Group Reports have been summarized into an Executive Summary Report that will be heavily referenced in the pending RFP Process (office, retail, etc.) Bigard and Dotson received templates from city legal team and local municipalities (Lowell and South Haven) to build out for general and specific Request for Proposal (RFP)s for the DDA, will be ready to go before the end of January. The goal is to be forward-looking, to be proactive not reactive with future development, especially as DDA works towards the Village Green.

Dotson noted process will be adjusted based on the scope of the development project, the board will ultimately decide on which proposal will be selected for development. Action item to share all DDA owned properties with the board. A question was asked when the RFP process will go live, Dotson responded Bigard and Koning will work together to launch a system before the end of January. Special meetings may be called to select the proposal of a given property's RFP process.

7. 5489 32nd Ave Repurchase Update

The appraiser was on site on Monday, January 6, to take photos and complete their evaluation of the parcels. Mayor Northrup questioned how the appraisals will be paid for, suggesting the city pay for it up front with the possibility of the DDA paying back at a date to be determined later.

8. School Avenue Parking Lot Update

Dan Strikwerda shared that the bid is going out this winter with the goal to be completed by June 1. Parking will be in the low 40s, with a few ADA spots and EV charging spots, looking for EV grant incentives.

9. Hudsonville Flats Update

Ribbon cutting for main floor tenant Holland Hospital is Thursday, January 9 at 12, with an open house from 1-3. Rockin' Thai is the second main floor tenant. Residential units should be ready in the coming weeks.

10. Triangle Property Update

Completed appraisal received late last week, Bigard and Dotson are reading through and will share findings as they are built into an RFP for the site, which is planned to be launched before the end of January. Good opportunity for the DDA to get a win on the fund balance compared to the money invested over the years of property ownership.

11. Master Plan Update

Dan Strikwerda shared that the Master Plan will be updated this summer, there will be a business focus group in the coming weeks to help connect the new development and growth to be tied and connected to the "old downtown" and create attractive pedestrian paths, there has been an increased focus on connectivity in the 5 and 20 year visions.

12. Private Projects Update

DJ's – working towards building 2nd story patio.

Landings at Rush Creek: (84 units) Now looking at financial incentives.

Prospect Flats: (41 units) Phase one slated to be complete by June or July

Terra Station: (141 units), Work continues on commercial building, & first res. Bldg to the south drive or walk by to see the progress. Was approved May 1.

Flats at Elmwood Lake: (12 units)

Elmwood Lakes Apts: (156 units)

Pull from Dan's notes to be included in meeting minutes, Jodi made note on 2% vacancy rate in Ottawa County (across rental and home ownership), Kirk mentioned housing and incentive legislation Gemmen asked what is going into the B2 building, dan responded Mel Trotter and Dollar Tree (both are leasing)

13. Chamber Sponsorships Discussion

DDA budgets for \$2,100 sponsorship level, Hicks and Bigard shared that the DDA will be more community facing with the new full-time position Bigard is filling as Economic Development Director and DDA Chair. Outline of 2025 sponsorships: Branded Opportunities: booth at Concert on the Green, Tree Lighting Ceremony activity, Community Experience (*brainstorming: public art community focus or scavenger hunt*), Booth/Ad/Ticket Opportunities: Hudsonville Has It email blast, Small Business Saturday email (*partner w/ chamber*), Community Experience (*brainstorming, Urban Hayday, Happenings on Harvey*)

14. 2025 Meeting Schedule

- a. January 8 at 3:30 in Community Room
- b. March 5 at 2:30 at Terra Square – Informational Session
- c. May 7 at 3:30 in Community Room
- d. July 9 at 3:30 in Community Room
- e. September 3 at 2:30 at Terra Square – Informational Session
- f. November 5 at 3:30 in Community Room

Bigard will send calendar invites out before January 10. Motion by Mayor Northrup, support from Groot, unanimous approval of the 2025 DDA Meeting Schedule.

15. Any other business which may legally come before the authority

White Flame coffee shop (Quadrum Coffee) will have a ribbon cutting and opening on Friday, January 17 at 9 AM.

16. Adjourn

Koning adjourned the meeting at 4:24 PM

Respectfully Submitted,
Jakob Bigard
DDA Director

Hudsonville Fire Department

ADMINISTRATION
Ph.: 616.669.0200 x 1429
Fax: 616.669.2330



STEVE ESSENBURG – FIRE CHIEF
JASON MOHR – DEPUTY FIRE CHIEF

TO: CITY MANAGER TYLER DOTSON, MAYOR MARK NORTHRUP, & CITY COMMISSIONERS
FROM: STEVE ESSENBURG, FIRE CHIEF
DATE: JANUARY 1, 2025
RE: ACTIVITY REPORT FOR CITY COMMISSION MEETING

1. Report on Call Volume – December 2025

- a. Monthly call volume breakdown reports are attached for your review.
- b. The Hudsonville Fire Department responded to 52 calls for service in the month of December, bringing our annual call total to 730. 2024 was our busiest year ever, and the trend over the past several years on increased calls for service continues.

2. Departmental Training – December

- a. We completed our annual recertification for Hazardous Materials on one of our training nights. We are grateful that our own Captain Sterley, who heads up the Ottawa County Hazardous Materials & Technical Rescue Team, can teach this update class to our department.
- b. Our second training night of the month was originally planned to be cancelled due to the holidays and everyone's busy schedules. However, there were several firefighters and some officers that made use of an open Monday night and practiced pump evolutions. Always thankful to see them take an opportunity to train.

3. Life EMS Report

- a. Attached is Life EMS's run report for November 2024.
 1. Their overall compliance for call time response is 91% for the month. This is a significant improvement over the past several months.

4. Fire Truck Update

- a. Mark Ondersma and I spent a day at Spencer Manufacturing on December 10th to walk through the specifications for the new firetruck. There were no significant changes, just a few minor preferences that were addressed.

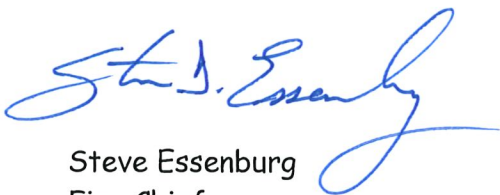
5. Personnel Updates

- a. Jacob Thompson has joined our department as a Cadet. Jacob has already been running a few calls to gain experience, and he is already attending the 2025 Ottawa County Fire Academy.
- b. Cadet Schaner and Cadet Pratt completed their Medical First Responder training class and passed the National Registry Exam for the State of Michigan. Both cadets are now licensed medical responders. Congratulations to both on their accomplishment!

6. Meetings / Events

- a. Firefighter Moelker and Chief Essenburg attended the Shop with a Hero night at Meijer.
- b. I applied to FEMA for an AFG grant in the amount of \$75,000 to assist with purchasing new turnout coats, turnout pants, firefighting gloves, boots, helmets, and hoods for all the firefighters. We have been budgeting funds each year to purchase one pair of pants and one coat each year, and with some assistance from the State of Michigan, an occasional extra set. This grant would update all our older equipment at the same time, bringing everyone up to the current safety NFPA standard.

Respectfully Submitted;



Steve Essenburg
Fire Chief

Hudsonville Fire Department

ADMINISTRATION

Ph.: 616.669.0200 x 1429
 Fax: 616.669.2330



STEVE ESSENBURG – FIRE CHIEF
JASON MOHR – DEPUTY FIRE CHIEF

January 1, 2025

City Manager Tyler Dotson, Mayor Mark Northrup, and City Commissioners:

Listed below is a report of the calls the Hudsonville Fire Department responded to during the month of December 2024. I have included data from the last two years for comparison as well. Page 2 reflects a detailed breakdown for the medical calls by type and year-to-date information for the medical calls.

Type of Call	December 2022	December 2023	December 2024	YTD 2024
Medicals	39	50	40	552
Structure Fire		1		5
Appliance Fire				4
Equipment Fire Inside of Structure				1
Vehicle Fire	1	1	1	4
Smoke Investigation		2	4	8
Fire Alarm or Sprinkler Alarm Activation	7	2	3	52
Service Call			1	17
Pin In Accident / Extrication / Rescue	1			2
Unauthorized Burning				3
Called Off / Nothing Found	1			7
Traffic Crash Cleanup / Spill Cleanup	1	3	3	18
Mutual Aid				
Dumpster / Trash Fire				2
Carbon Monoxide Alarm	2			10
Hazardous Materials Incident				
Natural Gas Leak / Odor Investigation		1		13
Grass Fire / Brush Fire		1		4
Power Lines Down / Power Lines Arcing				6
Assist Sheriff / Traffic / PD Accident	2	2		8
Standby				3
Dispatch Error / No Call		4		11
Total of Calls For The Month	58	57	52	
Total of Calls Year To Date	543	656	730	730

Hudsonville Fire Department



ADMINISTRATION
Ph.: 616.669.0200 x 1429
Fax: 616.669.2330

STEVE ESSENBURG – FIRE CHIEF
JASON MOHR – DEPUTY FIRE CHIEF

Breakdown of Monthly Medical Calls

For the Month of December 2024

Medical Type	Month	YTD
Stroke		13
Seizure	1	24
Overdose	2	7
Syncope / Fainting / Heat Exhaustion	1	38
Class One		6
Abdominal Pain	2	21
Altered / Decreased LOC		44
Difficulty Breathing	9	54
Fall with Injury	5	61
Intoxication	1	4
Allergic Reaction	2	12
Cardiac Dysrhythmia		9
Diabetic	1	6
Chest Pain	3	31
Back Pain / Knee or Leg Pain / Injury	1	16
Pregnancy / OB		1
General Illness / Sick / Headache	4	48
Trauma / Burn / Bleeding / Assault		17
Asthma		0
Suicide Attempt	1	3
Choking		2
Panic Attack / Anxiety		8
Assist Public / Lift Assist	2	49
PI Accident	1	16
Medical Alarm – False Trip	2	20
Poisoning		1
Called Off	1	17
Altered Mental Status		9
Assist ALS / Medical Standby / Check Well Being	1	8
Covid-19		1
Obvious Death		5
Total Medical Calls for the Month / Year	40	552

Hudsonville Fire Department

ADMINISTRATION

Ph.: 616.669.0200 x 1429
Fax: 616.669.2330



STEVE ESSENBURG – FIRE CHIEF
JASON MOHR – DEPUTY FIRE CHIEF

Mutual Aid / Automatic Aid Report

November & December 2024

Department	Auto Aid Given	Auto Aid Received	Mutual Aid Given	Mutual Aid Received
Jamestown Township Fire Department	3			1
Georgetown Township Fire Department	2			
Year to Date Totals	13	12	8	7

Definitions:

Automatic Aid is preset at Ottawa County Dispatch to send multiple departments to a specific type of incident.

Examples of this would be:

- a) an accident on the expressway – sends Hudsonville & Jamestown
- b) a structure fire – sends Hudsonville & Georgetown

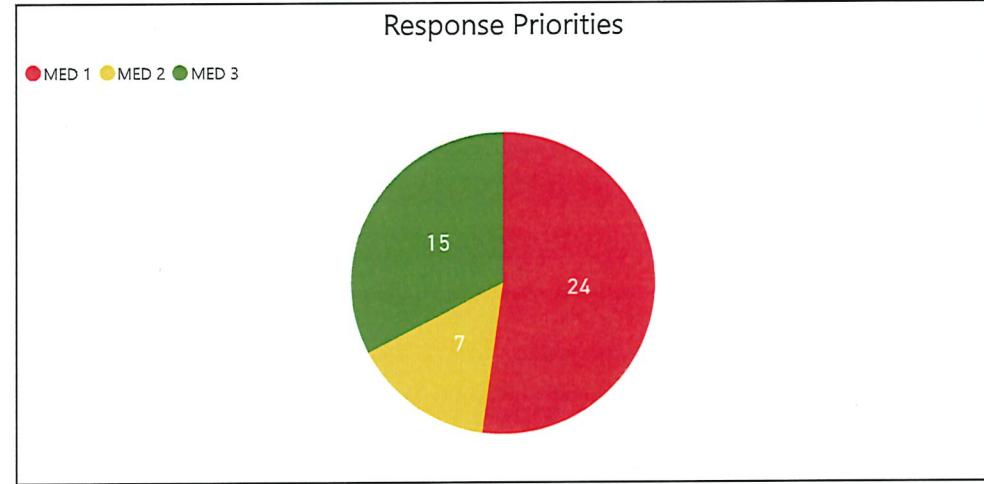
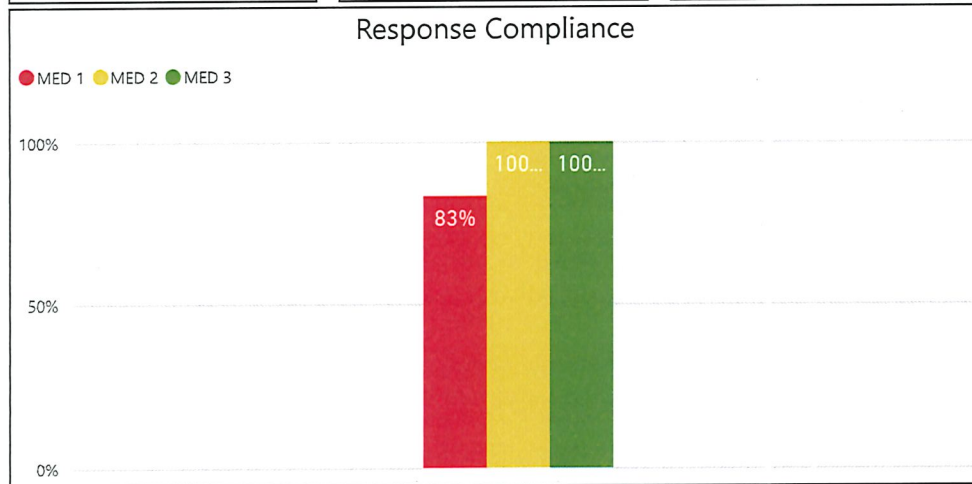
“Given” or “Received” is dependent on whose jurisdiction the call is in.

Mutual Aid is an on-scene request for additional resources. If Hudsonville responds to a call for assistance at a structure fire, we report the type of call as a structure fire, and the type of response as Mutual Aid - Given. Likewise, if we ask for help, we report Mutual Aid - Received.



Life EMS Ambulance of Ottawa County
 For the Period Beginning 11/01/2024 and Ending 11/30/2024
 Hudsonville Response Summary

Total Requests 46	Total Transports 34	Overall Compliance 91%	Cancelled PTA 3	Outgoing TOT 0	Treat/No Transport 6
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Responses Falling Within Each 2 Minute Interval

Response Plan	0-2	2-4	4-6	6-8	8-10	10-12	12-14	14-16	16-18	18-20	20-22	22-24	24-26	>26	TOT	E	Total	Comp.	MCA Comp.	Average	Target
MED 1		1	4	5	7		2	2	2							1	24	83%	92%	0:09:23	0:12:59
MED 2				2			1		1								4	100%	100%	0:10:49	0:20:59
MED 3		2	2	1	5	1	1	2			1						15	100%	100%	0:09:35	0:20:59
Total		3	6	8	12	1	4	4	3		1					1	43	91%	95%	0:09:35	0:12:59

This document has been created, obtained and collected by the Quality Improvement Committee assigned a Professional review function for Life EMS and any of our affiliated companies, medical control boards and agents. All records, data and knowledge collected for or by individuals assigned to this professional review function are confidential and shall not be made public, nor available for subpoena and are protected from disclosure pursuant to Michigan law, including the statutory provisions of MCL 333.20175, MCL 333.21515, 333.531-534, MCL 333.21513, 333.21515, 330.1143a, 331.531 and 331.533. Unauthorized use, disclosure and/or duplication is prohibited.



OTTAWA COUNTY SHERIFF'S OFFICE

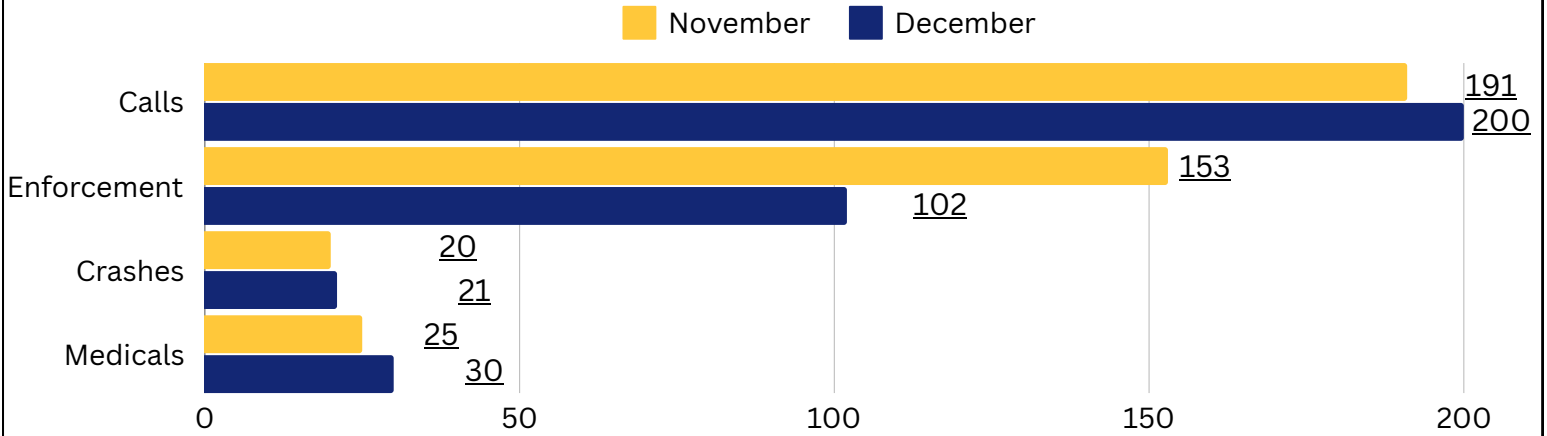
Eric J. DeBoer | Sheriff

David Kok | Undersheriff



December 2024 Monthly Report

Data Trends



The Sheriff's Office during the month of December, responded to 200 calls for service in Hudsonville City. Deputies made a total of 102 traffic contacts.

During the month of December, Deputies participated in the annual Shop with a Hero that was sponsored by Meijer. The turnout was great with participants and first responders. (See next page)

This is officially my last City of Hudsonville Commission meeting. Thank you for allowing me the privilege of serving this community. It has truly been an honor and a joy.



I appreciate the support and comradery that I have received over the years as the Sergeant for Hudsonville. During my 25-year law enforcement career, I have been able to work in many different facets. The City of Hudsonville will always have a special spot in my heart.

Sgt. Jeff Steigenga



New snowplow law

Snowplows drive slowly, stop and exit frequently, and occasionally overlap lanes.

A new Michigan law requires drivers to maintain a distance of at least 200 feet (about 12 car lengths) when driving behind snowplows that have their lights on and are actively salting, sanding, or plowing roads.

This rule does not apply when drivers are attempting to pass a snowplow. The law also requires drivers to stop at least 20 feet behind a snowplow at an intersection. Violations of the law can result in a \$100 fine.



OTTAWA COUNTY SHERIFF'S OFFICE

Eric J. DeBoer | Sheriff

David Kok | Undersheriff



December 2024 Monthly Report

SHOP WITH A HERO

DECEMBER 2024



SPECIAL THANKS TO MEIJER AND ALL OF THOSE WHO DONATED THEIR TIME TO MAKING THIS EVENT HAPPEN.





Emergency Management Department

Department Report | December 2024

Department Staff Meeting (12/2/2024)

The staff meeting focused on an in-depth review of traffic operations for the Holiday Parade. Notes were captured to incorporate changes into next year’s traffic plan.

Traffic Accident (12/24/2024)

Two department members assisted with road closures and traffic direction for an accident at Chicago Drive and 36th Avenue.

WinLink Setup

Jake Andersen in the Emergency Management Department completed the setup of WinLink in the EOC. This system sends and receives email messages over amateur radio, enabling emergency email communication when there is no Internet access.

Outdoor Warning Siren Test

There was no test of the outdoor warning sirens; tests are not conducted during the cold-weather months. Monthly tests will resume in April.

Department Staffing

One candidate has accepted an offer to fill the vacancy in the department. She will start on January 6, at which point the department will be fully staffed.

Current staff: 12 Planned staff: 12 Openings: 0

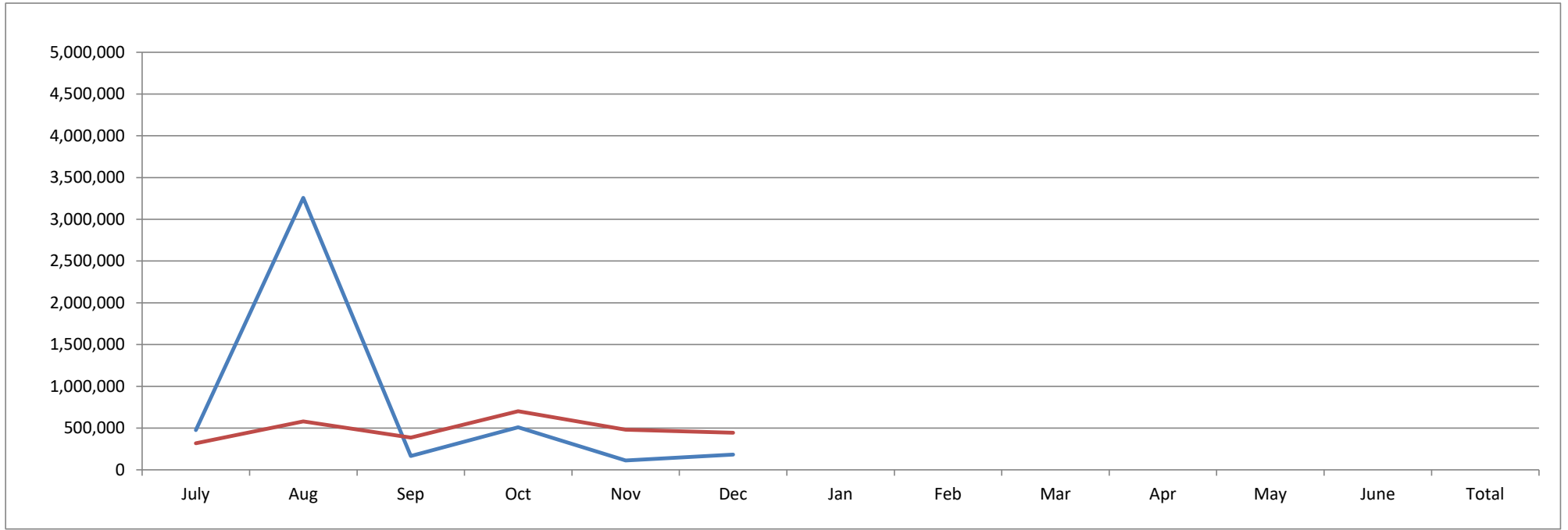
2024 Calendar Year Activity Summary

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Planned events:	7	9	8	13	1
Unplanned incidents:	7	4	2	3	6
Total staff hours:	718.25	660.25	453.75	493.50	118.75
Add'l volunteer hours:	108.00	131.50	136.50	83.00	0.00

Respectfully submitted,

Dave Dahl
Emergency Management Director

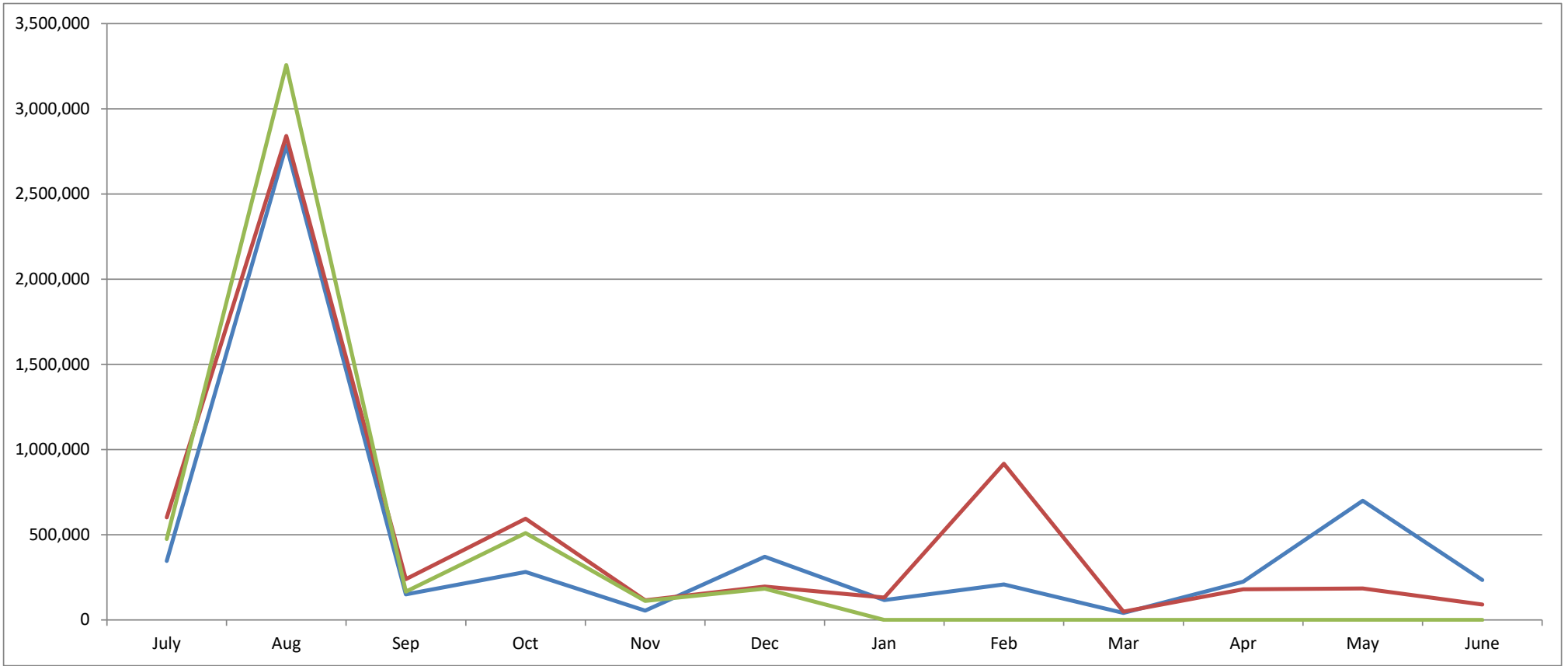
City of Hudsonville General Fund Summary



	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
FY 24/25 Rev	475,021	3,257,032	166,667	509,778	112,104	183,385							4,703,987
% of Budget	8.39%	65.91%	68.86%	77.86%	79.84%	83.08%	83.08%	83.08%	83.08%	83.08%	83.08%	83.08%	83.08%
FY 24/25 Exp	317,983	580,542	387,103	701,767	480,238	444,489							2,912,122
% of Budget	5.40%	15.26%	21.83%	33.74%	41.90%	49.45%	49.45%	49.45%	49.45%	49.45%	49.45%	49.45%	49.45%
Fund Balance	\$831,977	\$ 3,508,467	\$ 3,288,031	\$ 3,096,042	\$ 2,727,909	\$ 2,466,804							
Reserve Percentage	14.69%	61.97%	58.07%	54.68%	48.18%	43.57%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

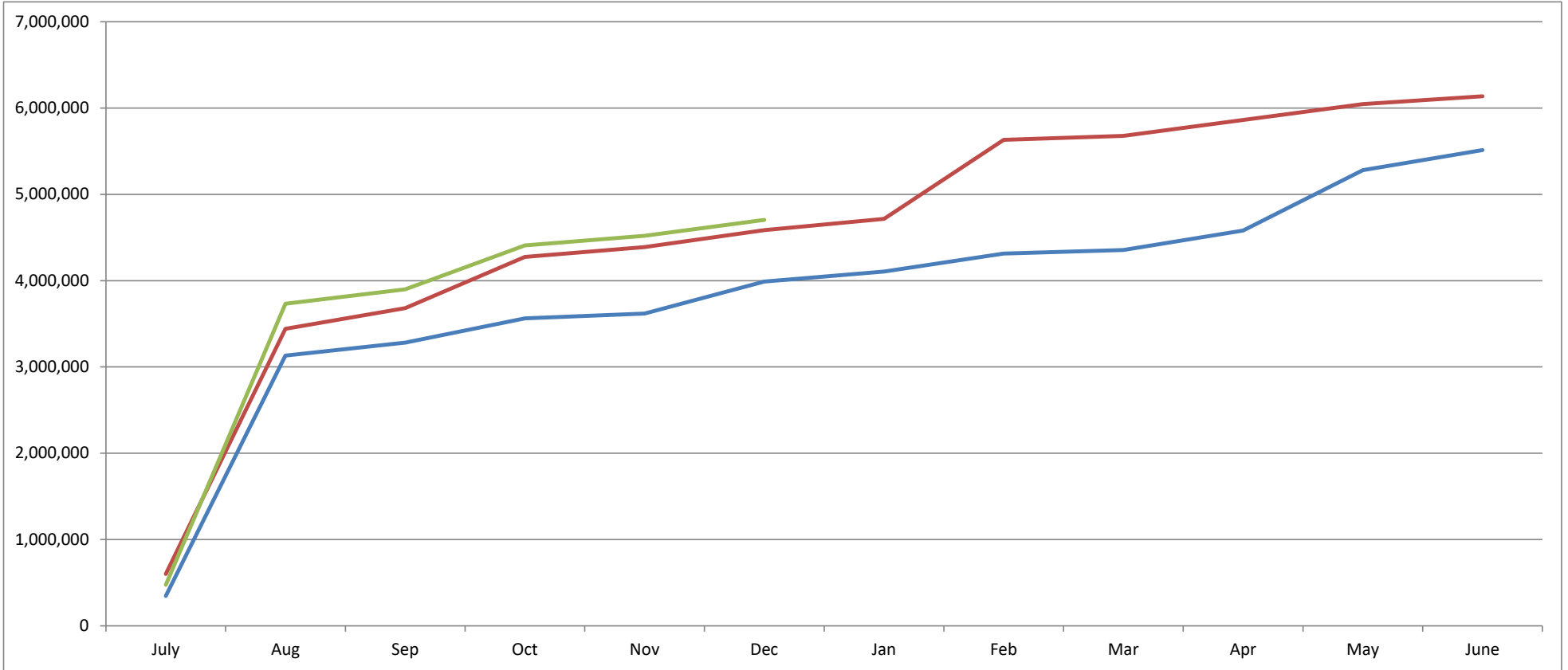
Budgeted Revenues	5,661,972
Budgeted Expenditures	5,889,485
25% Reserve Threshold	\$1,077,993

City of Hudsonville Revenue Summary



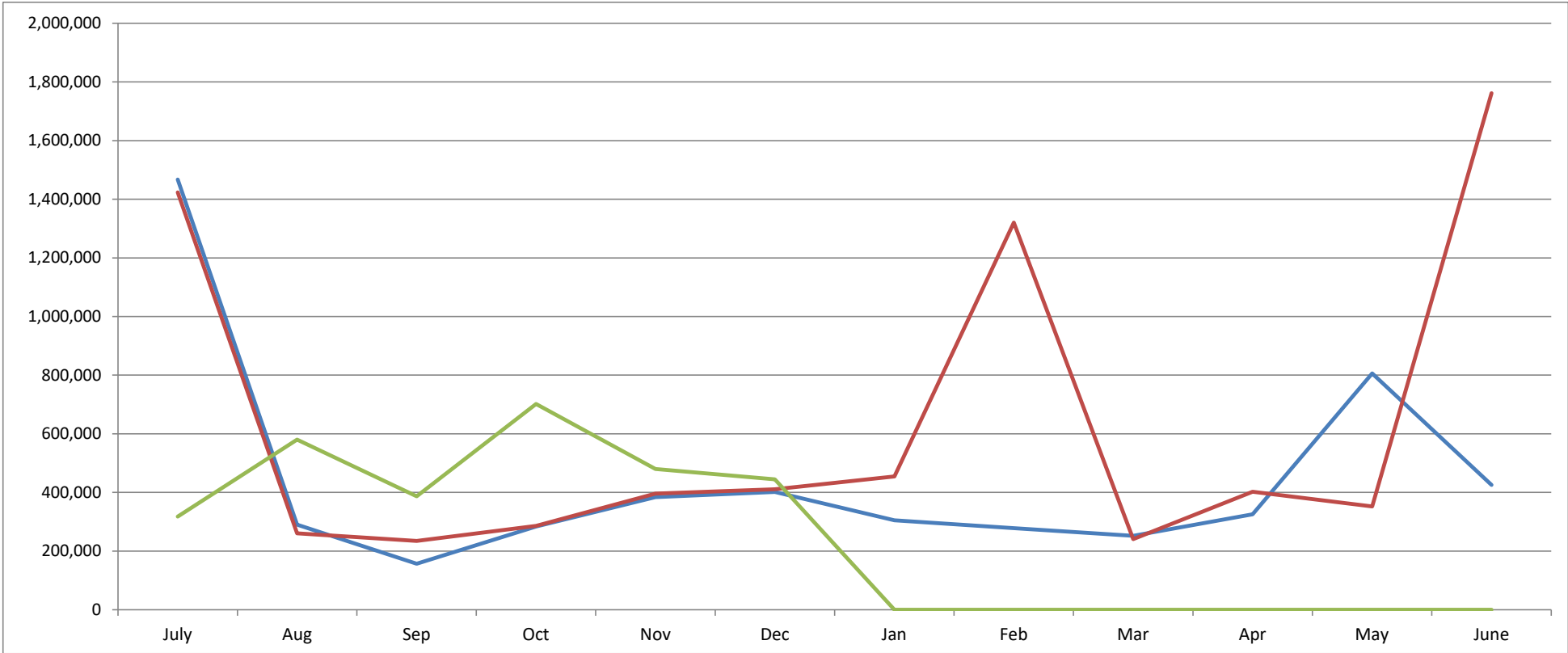
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
FY 24/25 Rev	475,021	3,257,032	166,667	509,778	112,104	183,385	0	0	0	0	0	0	4,703,987
FY 23/24 Rev	601,175	2,840,637	239,089	593,774	114,678	195,312	131,373	916,602	48,619	180,226	184,638	90,345	6,136,467
FY 22/23 Rev	346,123	2,785,631	150,370	281,887	54,017	371,376	116,577	207,801	41,009	224,784	699,580	233,797	5,512,952

City of Hudsonville Revenue to Date Comparison



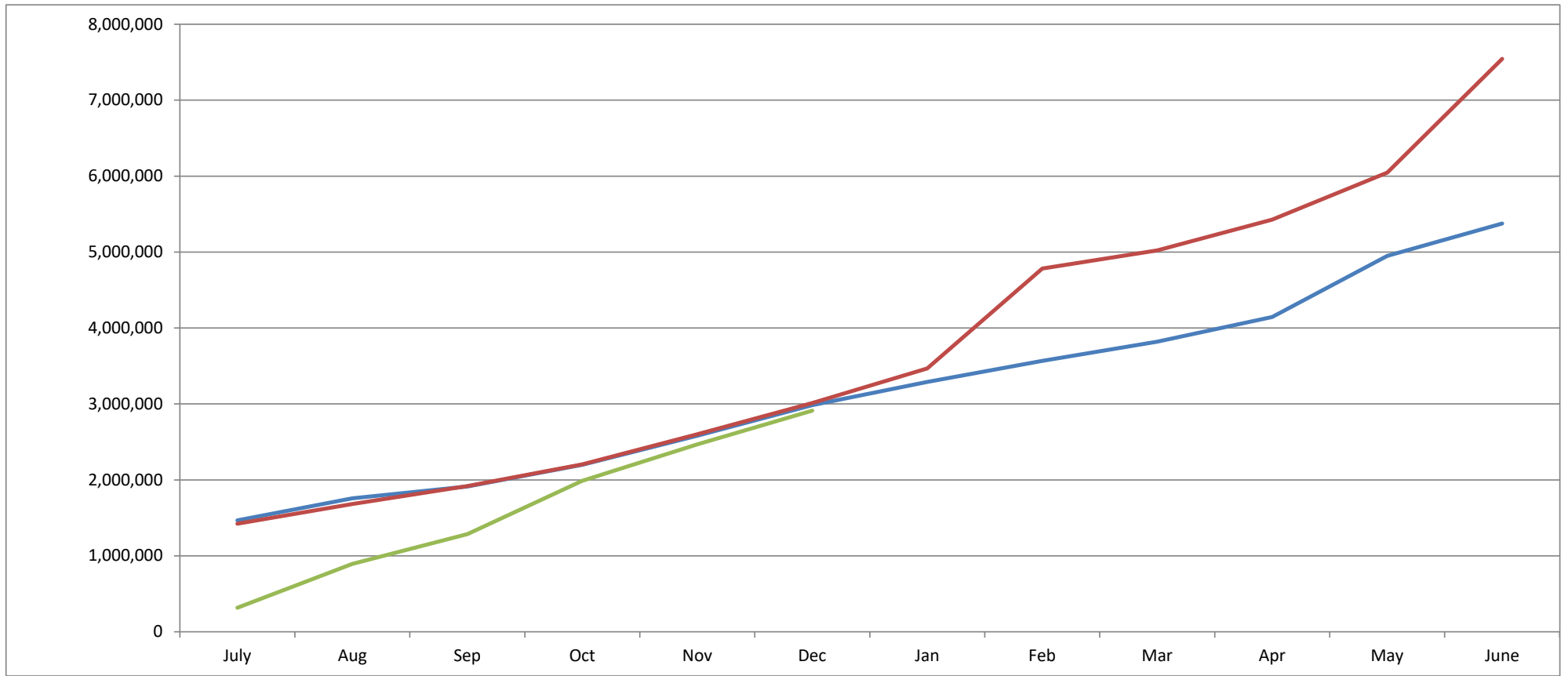
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
24/25 Rev to Date	475,021	3,732,053	3,898,720	4,408,498	4,520,603	4,703,987						
23/24 Rev to Date	601,175	3,441,812	3,680,901	4,274,675	4,389,352	4,584,655	4,716,037	5,632,639	5,677,378	5,861,484	6,046,122	6,136,467
22/23 Rev to Date	346,123	3,131,754	3,282,124	3,564,011	3,618,028	3,989,404	4,105,981	4,313,782	4,354,791	4,579,575	5,279,155	5,512,952

City of Hudsonville Expenditure Summary



	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
FY 24/25 Exp	317,983	580,542	387,103	701,767	480,238	444,489	0	0	0	-	0	-	2,912,122
FY 23/24 Exp	1,423,254	260,472	234,677	286,118	396,026	410,999	454,830	1,320,508	240,548	402,441	352,511	1,761,634	7,544,018
FY 22/23 Exp	1,467,193	290,237	156,882	284,166	384,306	401,672	304,715	277,870	251,960	325,452	805,812	425,693	5,375,958

City of Hudsonville Expenditure to Date Comparison



	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
24/25 Exp to Date	316,451	895,606	1,285,628	1,987,394	2,467,632	2,912,122						
23/24 Exp to Date	1,423,254	1,683,726	1,918,403	2,204,521	2,600,547	3,011,547	3,466,377	4,784,169	5,022,217	5,428,194	6,046,122	7,544,018
22/23 Exp to Date	1,467,193	1,757,430	1,914,312	2,198,478	2,582,784	2,984,456	3,289,171	3,567,041	3,819,001	4,144,453	4,950,265	5,375,958

**City of Hudsonville
Investment Report
Fiscal Year 2024 - 2025**

December 2024

CD Treasury Class WMCB Matured

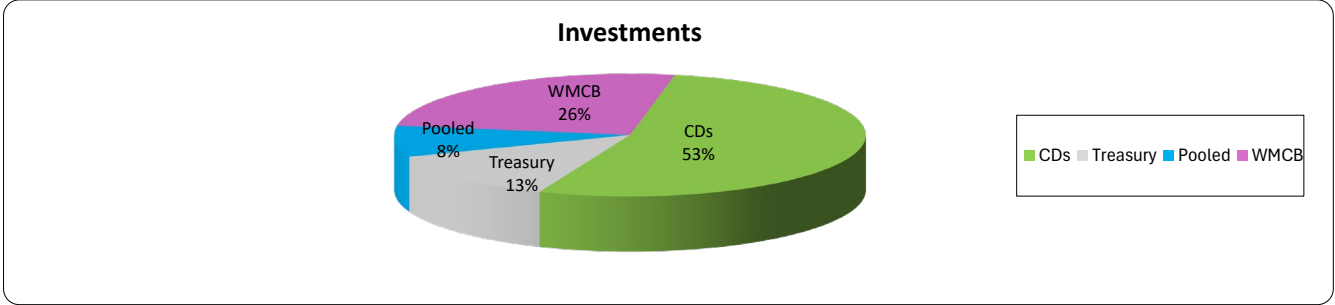
Institution	Type	Term	Purchase Date	Maturity Date	Rate	Current Amount	Interest Credit
Union Bank	CD	18 mo	12/28/23	June 28, 2025	5.610%	\$ 264,099.45	\$ 3,572.43
						\$ 264,099.45	\$ 3,572.43
FINANCIAL NORTHEASTERN							
Trustone Financial CU	CD	12 mo	12/13/23	December 12, 2024	5.350%	\$ -	\$ 1,062.67
Treasury Note	T-Note	14 mo	11/15/23	January 15, 2025	5.240%	\$ 238,455.00	\$ -
Technology CU	CD	12 mo	2/9/24	February 10, 2025	5.000%	\$ 150,000.00	\$ 616.44
Treasury Note	T-Note	11 mo	3/8/24	February 15, 2025	5.005%	\$ 242,052.50	\$ -
Western Alliance Bank	CD	12 mo	3/12/24	March 12, 2025	5.200%	\$ 200,000.00	\$ -
Treasury Note	T-Note	16 mo	1/4/24	April 15, 2025	4.580%	\$ 243,987.50	\$ -
RIA FCU	CD	18 mo	12/8/23	June 9, 2025	5.550%	\$ 250,000.00	\$ 1,140.41
Live Oak Banking Company	CD	8 mo	11/1/24	July 10, 2025	4.250%	\$ 250,000.00	\$ 873.29
Treasury Note	T-Note	20 mo	1/4/24	August 15, 2025	4.430%	\$ 240,630.00	\$ -
Rockland FCU	CD	12 mo	9/25/24	September 25, 2025	4.500%	\$ 250,000.00	\$ 924.66
Stearns Bank	CD	14 mo	8/22/24	October 22, 2025	4.100%	\$ 250,000.00	\$ -
Hughes FCU	CD	24 mo	11/29/23	December 1, 2025	5.600%	\$ 250,000.00	\$ 1,150.68
Neighbors FCU	CD	24 mo	1/19/24	January 20, 2026	5.150%	\$ -	\$ 1,058.22
Treasury Note	T-Note	13 mo	12/19/24	January 31, 2026	4.250%	\$ 250,000.00	\$ -
Marine FCU	CD	18 mo	8/30/24	February 27, 2026	4.350%	\$ 215,000.00	\$ 1,563.02
Brenham Bank	CD	24 mo	3/4/24	March 4, 2026	5.150%	\$ 35,000.00	\$ -
Treasury Note	T-Note	16 mo	11/8/24	March 3, 2026	4.211%	\$ 238,613.39	\$ -
First National Bank of Long Island	CD	20 mo	8/16/24	April 16, 2026	4.000%	\$ 250,000.00	\$ -
Atlantic Union Bank	CD	24 mo	6/17/24	June 17, 2026	5.100%	\$ 250,000.00	\$ 6,392.47
Treasury Note	T-Note	22 mo	9/4/24	July 15, 2026	3.880%	\$ 68,719.62	\$ -
Jonesboro State Bank	CD	22 mo	9/4/24	July 24, 2026	4.108%	\$ 180,000.00	\$ 147.95
Austin Telco FCU	CD	24 mo	8/21/24	August 21, 2026	4.250%	\$ 250,000.00	\$ 873.29
Noble FCU	CD	24 mo	9/5/24	September 4, 2026	4.750%	\$ 250,000.00	\$ 976.03
First Federal Bank	CD	24 mo	12/6/24	December 7, 2026	4.150%	\$ 250,000.00	\$ -
Workers FCU	CD	30 mo	9/27/24	March 29, 2027	4.150%	\$ 250,000.00	\$ 852.74
						\$ 5,052,458.01	\$ 17,631.87
MULTI-BANK SECURITIES							
Traverse Catholic FCU	CD	24 mo	12/15/22	December 16, 2024	5.000%	\$ -	\$ 639.24
CIBC Bank USA	CD	24 mo	3/24/23	March 24, 2025	5.200%	\$ 200,000.00	\$ -
Flagstar Bank	CD	18 mo	11/14/23	May 14, 2025	5.450%	\$ 250,000.00	\$ -
Horizon Bank	CD	12 mo	11/8/24	November 7, 2025	4.150%	\$ 250,000.00	\$ 852.74
Community Choice CU	CD	15 mo	8/28/24	November 28, 2025	4.500%	\$ 250,000.00	\$ 924.66
Dort Financial CU	CD	30 mo	8/28/23	February 27, 2026	5.250%	\$ 100,000.00	\$ -
Bank of America	CD	23 mo	6/10/24	May 22, 2026	5.000%	\$ 250,000.00	\$ -
Nicolet National Bank	CD	24 mo	9/30/24	September 30, 2026	4.150%	\$ 240,000.00	\$ 1,524.17
First National Bank of America	CD	36 mo	10/16/23	October 16, 2026	5.000%	\$ 250,000.00	\$ 1,027.40
Northpointe Bank	CD	36 mo	10/20/23	October 20, 2026	5.100%	\$ 250,000.00	\$ 1,047.95
Wings Financial CU	CD	24 mo	11/15/24	November 16, 2026	4.100%	\$ 250,000.00	\$ -
Arbor Financial Credit Union	CD	60 mo	4/3/23	April 3, 2028	5.000%	\$ 155,000.00	\$ 636.99
						\$ 2,445,000.00	\$ 6,653.15
MI CLASS INVESTMENT POOL							
General (Pooled)	P	n/a			4.687%	\$ 169,633.99	\$ 672.05
Fire Vehicle Fund	P	n/a			4.687%	\$ 514,640.26	\$ 2,038.86
QOL Bond Payment	P	n/a			4.687%	\$ 280,073.85	\$ 1,110.74
						\$ 964,348.10	\$ 3,821.65
WMCB							
WMCB - Main Checking	CK				0.450%	\$ 250,092.86	\$ 92.86
WMCB - MM	CK				4.400%	\$ 2,752,765.08	\$ 10,095.41
Total WMCB Funds						\$ 3,002,857.94	\$ 10,188.27
Total Cash & Investments						\$ 11,728,763.50	\$ 41,867.37

**City of Hudsonville
Investment Report
Fiscal Year 2024 - 2025**

December 2024

	CDs	Treasury	Pooled	WMCB	Total
\$	6,239,099.45	\$ 1,522,458.01	\$ 964,348.10	\$ 3,002,857.94	\$ 11,728,763.50

Average Interest
4.53%



Fund Reconciliation - Investment Fund

Total Investments	7,761,557.46
General Ledger Balance	7,761,557.46
Variance	0.00

**COMPARATIVE BALANCE SHEET FOR CITY OF HUDSONVILLE
Fund 125 - INVESTMENT INCOME FUND**

GL Number	Description	PERIOD ENDED 12/31/2024
*** Assets ***		
125-000-001.000	CASH - INVESTMENT INCOME FUND	(7,761,557.46)
125-000-017.003	INVESTMENTS IN SECURITIES - FNC	5,052,458.01
125-000-017.004	INVESTMENTS IN SECURITIES - MBS	2,445,000.00
125-000-017.005	INVESTMENTS IN SECURITIES - Other	264,099.45
	Total Assets	0.00
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
	Total Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	0.00

Maturing	Amount	Maturing	Amount
Jan-25	\$ 238,455.00	Feb-26	\$ 315,000.00
Feb-25	\$ 392,052.50	Mar-26	\$ 273,613.39
Mar-25	\$ 400,000.00	Apr-26	\$ 250,000.00
Apr-25	\$ 243,987.50	May-26	\$ 250,000.00
May-25	\$ 250,000.00	Jun-26	\$ 250,000.00
Jun-25	\$ 514,099.45	Jul-26	\$ 248,719.62
Jul-25	\$ 250,000.00	Aug-26	\$ 250,000.00
Aug-25	\$ 240,630.00	Sep-26	\$ 490,000.00
Sep-25	\$ 250,000.00	Oct-26	\$ 500,000.00
Oct-25	\$ 250,000.00	Nov-26	\$ 250,000.00
Nov-25	\$ 500,000.00	Dec-26	\$ 250,000.00
Dec-25	\$ 250,000.00	Mar-27	\$ 250,000.00
Jan-26	\$ 250,000.00	Apr-28	\$ 155,000.00

Current Fiscal Year End Date: 6/30/2025

Governmental Activities										
Debt Name:	2012 Macatawa Bank Loan			2016 GOLT Capital Improvement Bond			2024 5304 Plaza Installment Loan			
Type of Debt:	Installment Loan			Bond			Installment Loan			
Issuance Date:	11/22/2011			11/29/2016			2/1/2024			
Issuance Amount:	\$300,000			\$4,675,000			\$633,200			
Repayment Source(s):	General Obligation			General Obligation			General Obligation			
Debt Service Requirements (Principal and Interest):	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Total
2024-2025	20,000	2,100	22,100	200,000	73,713	273,713	316,600	-	316,600	612,413
2025-2026	20,000	1,400	21,400	205,000	139,425	344,425	316,600	-	316,600	682,425
2026-2027	20,000	700	20,700	210,000	131,225	341,225	-	-	-	361,925
2027-2028	-	-	-	220,000	122,825	342,825	-	-	-	342,825
2028-2029	-	-	-	230,000	114,025	344,025	-	-	-	344,025
2029-2030	-	-	-	240,000	104,825	344,825	-	-	-	344,825
2030-2031	-	-	-	250,000	95,225	345,225	-	-	-	345,225
2031-2032	-	-	-	260,000	85,225	345,225	-	-	-	345,225
2032-2033	-	-	-	270,000	74,825	344,825	-	-	-	344,825
2033-2034	-	-	-	280,000	64,025	344,025	-	-	-	344,025
2034-2035	-	-	-	290,000	52,825	342,825	-	-	-	342,825
2035-2036	-	-	-	305,000	41,225	346,225	-	-	-	346,225
2036-2037	-	-	-	315,000	29,025	344,025	-	-	-	344,025
2037-2038	-	-	-	330,000	14,850	344,850	-	-	-	344,850
Total	\$ 60,000	\$ 4,200	\$ 64,200	\$ 3,605,000	\$ 1,143,263	\$ 4,748,263	\$ 633,200	\$ -	\$ 633,200	5,445,663

Next Payment Due 2/1/2025

Next Payment Due 2/1/2025

Next Payment Due 1/15/2025

Last Updated: 1/7/2025 AJS

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 101 CITY COMMISSION					
101-101-721.000	CONFERENCES & WORKSHOPS	HUDSONVILLE AREA CHAMBER	CMEAL - CHAMBER CHRISTMAS 2	20.00	
Total For Dept 101 CITY CC				20.00	
Dept 228 INFORMATION SERVICES					
101-228-734.000	COMPUTERS & SUPPLIES	DEWPOINT	3 YEAR FORTICARE PREMIUM S	2,788.76	
101-228-734.000	COMPUTERS & SUPPLIES	DEWPOINT	INDOOR WIRELESS AP TRI-RAI	1,394.80	
Total For Dept 228 INFORMAT				4,183.56	
Dept 248 ADMINISTRATIVE SERVICES					
101-248-751.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES AND TEA	86.44	
Total For Dept 248 ADMINIS				86.44	
Dept 265 CITY HALL BUILDING & GROUNDS					
101-265-740.000	OPERATING SUPPLIES	STAPLES	OFFICE SUPPLIES AND TEA	19.19	
101-265-854.000	UTILITIES - PHONE/CABLE/INF	FIRST COMMUNICATIONS, LLC	UTILITIES - PHONE	736.74	
101-265-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3275 CENTRAL BLVD, C	969.96	
Total For Dept 265 CITY HA				1,725.89	
Dept 371 BUILDING					
101-371-801.000	PROFESSIONAL SERVICES	PROFESSIONAL CODE	BUILDING PERMITS- NOVEMBEF	37,568.96	
Total For Dept 371 BUILDIN				37,568.96	
Dept 426 EMERGENCY SERVICES					
101-426-742.000	UNIFORMS & GEAR	NYE UNIFORM	REMOVE EMBLEM, EMBLEM SEWN	72.00	
101-426-977.000	SMALL EQUIPMENT PURCHASE	DAHL, DAVID	4 TRAFFIC CONE BARRIER BAF	109.45	
Total For Dept 426 EMERGEN				181.45	
Dept 441 DEPT OF PUBLIC WORKS					
101-441-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	13.23	
101-441-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	13.23	
101-441-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	13.23	
101-441-854.000	UTILITIES - PHONE/CABLE/IN	CHARTER COMMUNICATIONS	PHONE/CABLE -	179.96	
101-441-854.000	UTILITIES - PHONE/CABLE/INF	FIRST COMMUNICATIONS, LLC	UTILITIES - PHONE	92.09	
101-441-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	72.17	
Total For Dept 441 DEPT OF				383.91	
Dept 721 PLANNING & ZONING					
101-721-812.000	PLAN REVIEW SERVICES	FLEIS & VANDENBRINK ENGINE	TERRA STATION WATER AND SE	87.00	
Total For Dept 721 PLANNIN				87.00	
Dept 728 ECONOMIC DEVELOPMENT					
101-728-751.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES AND TEA	5.73	
Total For Dept 728 ECONOMI				5.73	
Dept 729 MARKETING					
101-729-880.000	CITY EVENTS	SCHREUR PRINTING	10 PARADE ROUTE YARD SIGNS	135.00	
Total For Dept 729 MARKETI				135.00	
Total For Fund 101 GENERAI				44,377.94	
Fund 202 MAJOR STREET FUND					
Dept 451 STREET CONSTRUCTION					
202-451-972.000	STREET - OTHER CONSTRUCTIC	BRENNER EXCAVATING INC	BARRY STREET REALIGNMENT	312,729.92	
Total For Dept 451 STREET				312,729.92	
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-930.000	REPAIRS & MAINTENANCE	RIETH-RILEY CONSTRUCTION	CASPALT DELIVERY	35.64	
Total For Dept 463 STREET				35.64	
Dept 482 ADMINISTRATION-STREETS					
202-482-742.001	UNIFORMS CLEANING	CINTAS CORP	UNIFORM CLEANING	12.67	
202-482-742.001	UNIFORMS CLEANING	CINTAS CORP	UNIFORM CLEANING	12.67	
202-482-742.001	UNIFORMS CLEANING	CINTAS CORP	DPW UNIFORMS	12.67	
202-482-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	TERRA STATION WATER AND SE	463.22	
202-482-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	69.13	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 482 ADMINISTRATION-STREETS					
Total For Dept 482 ADMINIS				570.36	
Total For Fund 202 MAJOR S				313,335.92	
Fund 203 LOCAL STREET FUND					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-930.000	REPAIRS & MAINTENANCE	RIETH-RILEY CONSTRUCTION	CASPHALT DELIVERY	72.36	
Total For Dept 463 STREET				72.36	
Dept 482 ADMINISTRATION-STREETS					
203-482-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	9.39	
203-482-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	9.39	
203-482-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	9.39	
203-482-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	TERRA STATION WATER AND SE	463.22	
203-482-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	51.21	
Total For Dept 482 ADMINIS				542.60	
Total For Fund 203 LOCAL S				614.96	
Fund 208 PARKS & RECREATION FUND					
Dept 751 PARKS					
208-751-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	13.70	
208-751-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	13.70	
208-751-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	13.70	
208-751-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	74.71	
208-751-930.000	REPAIRS & MAINTENANCE	MEEKHOF ELECTRIC INC.	SERVICE CALL AT NEW HOLLAN	520.00	
208-751-930.000	REPAIRS & MAINTENANCE	TOP GRADE AGGREGATES, LLC	3"-8" LIMESTONE RIP RAP TR	258.56	
Total For Dept 751 PARKS				894.37	
Total For Fund 208 PARKS S				894.37	
Fund 247 TAX INCREMENT FINANCE					
Dept 728 ECONOMIC DEVELOPMENT					
247-728-930.000	REPAIRS & MAINTENANCE	GRAND EQUIPMENT LLC	CHRISTMAS BANNERS, LIGHTS,	542.00	
247-728-970.000	CAPITAL OUTLAY	FLEIS & VANDENBRINK ENGINE	MCALPINE PARKING LOT, DESI	3,979.50	
Total For Dept 728 ECONOMI				4,521.50	
Total For Fund 247 TAX INC				4,521.50	
Fund 248 DDA OPERATING FUND					
Dept 248 ADMINISTRATIVE SERVICES					
248-248-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	3.56	
248-248-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	3.56	
248-248-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	3.56	
248-248-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	19.41	
Total For Dept 248 ADMINIS				30.09	
Total For Fund 248 DDA OPE				30.09	
Fund 251 TERRA SQUARE					
Dept 806 OPERATIONS					
251-806-751.000	OFFICE SUPPLIES	STAPLES	20 REAMS OF THICK COPY PAF	125.80	
251-806-884.000	PROMOTIONS	SCHUT, TERI	PLATES, NAPKINS, WATER, CU	129.55	
251-806-884.000	PROMOTIONS	THE ANDERSON GROUP	SOCIAL MEDIA MONTHLY CALEN	695.00	
251-806-884.000	PROMOTIONS	WALTON, LESLIE	RIBBON FOR CHRISTMAS TREES	49.75	
251-806-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3380 CHICAGO DR. OCI	366.98	
251-806-924.000	UTILITIES - PHONE/CABLE/INF	FIRST COMMUNICATIONS, LLC	UTILITIES - PHONE	57.56	
251-806-970.000	CAPITAL OUTLAY	XTREME ENGINEERED FLOOR	SY7160 SQFT 3-STEP X-SHINE F	19,169.00	
Total For Dept 806 OPERATI				20,593.64	
Total For Fund 251 TERRA S				20,593.64	
Fund 271 LIBRARY FUND					
Dept 441 DEPT OF PUBLIC WORKS					
271-441-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	0.42	
271-441-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	0.42	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 441 DEPT OF PUBLIC WORKS					
271-441-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	0.42	
271-441-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	2.29	
Total For Dept 441 DEPT OF				3.55	
Dept 790 LIBRARY					
271-790-854.000	UTILITIES - PHONE/CABLE/INFIRST COMMUNICATIONS, LLC	UTILITIES - PHONE		264.77	
271-790-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3338 VAN BUREN ST. C	487.15	
271-790-930.000	REPAIRS & MAINTENANCE	KONE INC.	PASS ELEV 34152 WAS SHUT I	819.20	
271-790-960.001	BOOK PURCHASES	INGRAM LIBRARY SERVICES	LIBRARY BOOK ORDER	10.79	
271-790-970.000	CAPITAL OUTLAY	GREAT LAKES SYSTEMS	LIBRARY	14,052.50	
Total For Dept 790 LIBRARY				15,634.41	
Total For Fund 271 LIBRARY				15,637.96	
Fund 590 SEWER FUND					
Dept 000					
590-000-644.000	SEWER R-T-S	MROZ, FRANCES	UB refund for account: BEE	22.26	
Total For Dept 000				22.26	
Dept 537 OPERATIONS					
590-537-818.000	CONTRACT SERVICES OTTAWA	COTTAWA COUNTY PUBLIC UTILISEWAGE TREATMENT AND SYSTE		69,741.77	
590-537-821.000	SEWER DEBT SERVICE	OTTAWA COUNTY PUBLIC UTILISEWAGE TREATMENT AND SYSTE		19,433.70	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5728 40TH AVE. OCT 1	58.10	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5701 ELM AVE. OCT 15	58.10	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 2890 HIGHLAND BLVD #	59.16	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 4670 CREEK VIEW DR.	58.10	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 4260 32ND AVE. # GEN	58.10	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 4006 UNITY DR. OCT 1	59.16	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3761 VAN BUREN ST #	60.21	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3702 CHICAGO DR # GE	58.10	
590-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 3003 VAN BUREN ST #	59.16	
590-537-970.000	CAPITAL OUTLAY	CORE & MAIN LP	710J23 5/8X3/4 TO 3/4 MTR	1,018.82	
590-537-970.000	CAPITAL OUTLAY	CORE & MAIN LP	710J23 5/8X3/4 TO 3/4 MTR	104.78	
Total For Dept 537 OPERATI				90,827.26	
Dept 538 ADMINISTRATION-UTILITY					
590-538-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	16.48	
590-538-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	16.48	
590-538-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	16.48	
590-538-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	89.90	
Total For Dept 538 ADMINIS				139.34	
Total For Fund 590 SEWER F				90,988.86	
Fund 591 WATER FUND					
Dept 000					
591-000-642.000	WATER	MROZ, FRANCES	UB refund for account: BEE	130.23	
591-000-644.000	WATER R-T-S	MROZ, FRANCES	UB refund for account: BEE	17.46	
Total For Dept 000				147.69	
Dept 537 OPERATIONS					
591-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 2775 NEW HOLAND ST #	58.10	
591-537-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 4699 32ND AVE. OCT 1	64.42	
591-537-970.000	CAPITAL OUTLAY	CORE & MAIN LP	710J23 5/8X3/4 TO 3/4 MTR	1,018.82	
591-537-970.000	CAPITAL OUTLAY	CORE & MAIN LP	710J23 5/8X3/4 TO 3/4 MTR	104.77	
Total For Dept 537 OPERATI				1,246.11	
Dept 538 ADMINISTRATION-UTILITY					
591-538-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	28.90	
591-538-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	28.90	
591-538-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	28.90	
591-538-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	157.66	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HUDSONVILLE
 POST DATES 12/04/2024 - 12/04/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 538 ADMINISTRATION-UTILITY					
		Total For Dept 538 ADMINIS		244.36	
		Total For Fund 591 WATER F		1,638.16	
Fund 661 MOTOR POOL FUND					
Dept 571 EQUIPMENT EXPENSES					
661-571-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	15.31	
661-571-742.001	UNIFORM CLEANING	CINTAS CORP	UNIFORM CLEANING	15.31	
661-571-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	15.31	
661-571-921.000	UTILITIES - GAS	DTE ENERGY	DTE - 5713 BALSAM DR. OCT	83.51	
		Total For Dept 571 EQUIPME		129.44	
		Total For Fund 661 MOTOR F		129.44	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC	CENTRALIZED REFU2024 Sum Tax Refund 70-14-	3,331.44	
		Total For Dept 000		3,331.44	
		Total For Fund 703 CURRENT		3,331.44	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101	GENERAL OPERATING	44,377.94
Fund 202	MAJOR STREET FUNI	313,335.92
Fund 203	LOCAL STREET FUNI	614.96
Fund 208	PARKS & RECREATIC	894.37
Fund 247	TAX INCREMENT FIN	4,521.50
Fund 248	DDA OPERATING FUN	30.09
Fund 251	TERRA SQUARE	20,593.64
Fund 271	LIBRARY FUND	15,637.96
Fund 590	SEWER FUND	90,988.86
Fund 591	WATER FUND	1,638.16
Fund 661	MOTOR POOL FUND	129.44
Fund 703	CURRENT TAX COLLE	3,331.44

496,094.28

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 101 CITY COMMISSION					
101-101-900.000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	NOTICE OF MINUTES	270.63	
101-101-900.000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	LEGAL POSTINGS	352.17	
Total For Dept 101 CITY CC				622.80	
Dept 215 CLERK					
101-215-724.000	TRAVEL EXPENSE	GRUPPEN, JILLIAN	MAMC MASTER ACADEMY	23.80	
101-215-957.000	MISCELLANEOUS EXPENSE	MESSENGER PRINTING	LARGE FORMAT SCANS	12.00	
Total For Dept 215 CLERK				35.80	
Dept 228 INFORMATION SERVICES					
101-228-734.000	COMPUTERS & SUPPLIES	DEWPOINT	STORAGE FOR MANAGEMENT SEF	291.19	
101-228-802.000	CONTRACTUAL SERVICES	DEWPOINT	SHAREPOINT SET UP MEETING	52.50	
101-228-808.000	COMPUTER SERVICES	DEWPOINT	MICROSOFT BUSINESS ANNUAL	339.45	
101-228-808.000	COMPUTER SERVICES	DEWPOINT	MICROSOFT MONTHLY AUGUST 2	277.04	
Total For Dept 228 INFORM				960.18	
Dept 248 ADMINISTRATIVE SERVICES					
101-248-730.000	POSTAGE	KENT COMMUNICATIONS INC.	WINTER 2024 TAX BILLS	87.93	
101-248-730.000	POSTAGE	PITNEY BOWES INC.	RED INK CARTRIDGE	132.79	
Total For Dept 248 ADMINIS				220.72	
Dept 253 FINANCE & ACCOUNTING					
101-253-720.000	MEMBERSHIPS & DUES	MGFOA	PUBLIC SECTOR MEMBERSHIP T	135.00	
101-253-721.000	CONFERENCES & WORKSHOPS	MICHIGAN MUNICIPAL TREASUF	2025 WINTER WORKSHOP ANDRE	199.00	
101-253-751.000	22 IN MONITOR	AMAZON CAPITAL SERVICES,	IAMAZON PURCHASES- NOVEMBEF	69.99	
101-253-900.000	PRINTING & PUBLISHING	KENT COMMUNICATIONS INC.	WINTER 2024 TAX BILLS	740.00	
Total For Dept 253 FINANCE				1,143.99	
Dept 257 ASSESSOR					
101-257-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES THRU	390.00	
101-257-802.000	CONTRACTUAL SERVICES	OTTAWA COUNTY ASSESSORS AS	2025 DUES	20.00	
101-257-802.000	CONTRACTUAL SERVICES	OTTAWA COUNTY FISCAL SERVIDEC	2024 ASSESSION SERVICE	7,275.00	
Total For Dept 257 ASSESSC				7,685.00	
Dept 262 ELECTIONS					
101-262-957.000	MISCELLANEOUS EXPENSE	SPARTAN STORES LLC	DRINKS	26.56	
Total For Dept 262 ELECTIC				26.56	
Dept 265 CITY HALL BUILDING & GROUNDS					
101-265-740.000	BOOKSHELF	AMAZON CAPITAL SERVICES,	IAMAZON PURCHASES- NOVEMBEF	250.37	
101-265-740.000	OPERATING SUPPLIES	FLYING DUTCHMAN FLAGS	FLAG ORDER	150.30	
101-265-740.000	OPERATING SUPPLIES	GEMMEN'S, INC.	ORNAMENT HOOKS	4.30	
101-265-740.000	OPERATING SUPPLIES	LOWE'S	42CT SP ORN, GE LED SNOWFI	82.59	
101-265-742.000	CLOTHING/UNIFORMS/GEAR	GEMMEN'S, INC.	BATTERIES, DRILL IMPACT, F	49.75	
101-265-802.000	CONTRACTUAL SERVICES	EPS SECURITY	ALARM SYSTEM MONITORING 1-	300.24	
101-265-802.000	CONTRACTUAL SERVICES	MEYERS CLEANING SERVICE,	ICITY HALL DECEMBER 2024	1,275.00	
101-265-802.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	TRASH REMOVAL- DECEMBER 20	135.22	
101-265-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	50.64	
101-265-854.000	UTILITIES - PHONE/CABLE/IN	CHARTER COMMUNICATIONS	PHONE/CABLE - 11-5-24 / 12	(62.13)	
101-265-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3275 CENTRAL BLVD ACCT 10C	2,070.19	
101-265-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3400 CENTRAL BLVD ACCT 10E	1.77	
101-265-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	4797 HIGHLAND DR ACCT 100C	42.94	
101-265-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	6030 BALSAM DR ACCT 1000 2	42.94	
101-265-930.000	MULTI PURPOSE STEAM CLEANEA	AMAZON CAPITAL SERVICES,	IAMAZON PURCHASES- NOVEMBEF	98.99	
101-265-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	1X3-8 GORMAN BOARD	110.96	
101-265-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SPREADR/SCRAPR	30.57	
101-265-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CONSTRUCTION ADHESIVE DRII	24.07	
101-265-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SMALL PLASTIC CLEAR CLIP	20.78	
101-265-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	90 DG ELBW, NIPPLE GALV	4.66	
101-265-930.000	REPAIRS & MAINTENANCE	LOWE'S	DW FILL HOSE, SM DISH	383.78	
101-265-930.000	REPAIRS & MAINTENANCE	ZEELAND GARAGE DOOR LLC	FIRE STATION SERVICE CALL	135.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 265 CITY HALL BUILDING & GROUNDS					
101-265-957.000	MISCELLANEOUS EXPENSE	GEMMEN'S, INC.	BATTERIES, DRILL IMPACT, F	319.20	
101-265-957.000	MISCELLANEOUS EXPENSE	GEMMEN'S, INC.	FUEL 2K DRILL IMPACT	179.00	
101-265-970.000	CAPITAL OUTLAY	SAWYER ENGINE & COMPRESSOFHP	3 PHASE COMPRESSOR	9,059.39	
Total For Dept 265 CITY HP				14,760.52	
Dept 266 ATTORNEY/LEGAL COUNSEL					
101-266-825.000	LEGAL SERVICES	BLOOM SLUGGETT, PC	PROFESSIONAL SERVICES	117.00	
101-266-825.000	LEGAL SERVICES	BLOOM SLUGGETT, PC	PROFESSIONAL SERVICES	1,507.50	
101-266-825.000	LEGAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES THRU	5,349.00	
Total For Dept 266 ATTORNE				6,973.50	
Dept 271 EMPLOYEE FRINGE BENEFITS					
101-271-718.001	DENTAL INSURANCE - ADN	ADN ADMINISTRATORS, INC	ADMINISTRATIVE FEES - DECE	161.00	
Total For Dept 271 EMPLOYE				161.00	
Dept 272 OTHER EXPENSES					
101-272-850.000	PUBLIC ACCESS-CABLE TELEVIWCET		FRANCHISE AND PEG FEES 7-1	7,793.23	
Total For Dept 272 OTHER E				7,793.23	
Dept 301 POLICE					
101-301-802.000	CONTRACTUAL SERVICES	OTTAWA COUNTY FISCAL SERV	SHERIFF DEPARTMENT SERVICE	74,329.47	
Total For Dept 301 POLICE				74,329.47	
Dept 336 FIRE DEPARTMENT					
101-336-720.000	MEMBERSHIPS & DUES	MICHIGAN STATE FIREMEN'S	2025 MEMBERSHIP DUES	100.00	
101-336-720.000	MEMBERSHIPS & DUES	OTTAWA COUNTY FIRE CHIEFS	ASSOCIATION DUES 2024/2025	150.00	
101-336-740.000	OPERATING SUPPLIES	BOUND TREE MEDICAL LLC	MED BAGS	381.98	
101-336-802.000	CONTRACTUAL SERVICES	OTTAWA COUNTY FISCAL SERV	HAZMAT BILLING 4-1-24 / 9-	2,167.51	
101-336-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	120.00	
Total For Dept 336 FIRE DE				2,919.49	
Dept 426 EMERGENCY SERVICES					
101-426-742.000	UNIFORMS & GEAR	NYE UNIFORM	EMBLEM SEWN ON	24.00	
Total For Dept 426 EMERGEN				24.00	
Dept 441 DEPT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	GEMMEN'S, INC.	CARTON ROLL FOR MULTI USE	11.69	
101-441-740.000	OPERATING SUPPLIES	GEMMEN'S, INC.	DUCT TAPE	6.39	
101-441-740.000	OPERATING SUPPLIES	GEMMEN'S, INC.	EXT CORD, TAPCUBE	23.38	
101-441-740.000	OPERATING SUPPLIES	GEMMEN'S, INC.	CAR AIR FRESH	12.39	
101-441-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	6.60	
101-441-742.000	UNIFORMS/GEAR/BOOTS	GEMMEN'S, INC.	PALOMINO LTHE GLOV	17.09	
101-441-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	13.23	
101-441-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	10.83	
101-441-802.000	CONTRACTUAL SERVICES	EPS SECURITY	NOTIFIER SYSTEM MONITORING	309.18	
101-441-802.000	CONTRACTUAL SERVICES	MEYERS CLEANING SERVICE,	IDPW DECEMBER 2024	428.50	
101-441-802.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	TRASH REMOVAL- DECEMBER 20	229.00	
101-441-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	101.27	
101-441-920.000	UTILITIES - ELECTRIC DPW	ECONSUMERS ENERGY	5713 BALSAM DR ACCT 1000 €	849.19	
101-441-930.000	REPAIRS & MAINTENANCE	A&B RENTAL	FLOOR POLISHER	48.77	
101-441-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	FILTER DPW FLOORS	8.98	
101-441-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CUTEND RAYON MOPHEAD	12.59	
Total For Dept 441 DEPT OF				2,089.08	
Dept 721 PLANNING & ZONING					
101-721-801.003	MASTER PLANNING	MLIVE MEDIA GROUP	LEGAL POSTINGS	199.50	
Total For Dept 721 PLANNIN				199.50	
Dept 729 MARKETING					
101-729-880.000	CITY EVENTS	GEMMEN'S, INC.	LASER LIGHTS	29.98	
101-729-880.000	CITY EVENTS	GEMMEN'S, INC.	LASER LIGHTS W REMOTE	89.97	
101-729-957.000	MISCELLANEOUS EXPENSE	BIG LAKE PROMOTIONS LLC	CHAMBER NAME BADGES JAKOB	24.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 729 MARKETING					
101-729-957.000	MISCELLANEOUS EXPENSE	HUDSONVILLE AREA CHAMBER	CPARADE CANDY	500.00	
101-729-957.000	MISCELLANEOUS EXPENSE	SCHREUR PRINTING	COMMISSIONER BANNER	131.17	
Total For Dept 729 MARKETI				775.12	
Total For Fund 101 GENERAI				120,719.96	
Fund 202 MAJOR STREET FUND					
Dept 451 STREET CONSTRUCTION					
202-451-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	32ND AVE @NEW HOLLAND 9-29	1,542.16	
202-451-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	BARRY ST REALIGNMENT 9-29-	38,000.87	
202-451-972.000	STREET - OTHER CONSTRUCTIO	CARBORCRAFT TREE TRANSPLANT	19 NORWAY SPRUCE 5238 32ND	16,301.25	
Total For Dept 451 STREET				55,844.28	
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-930.000	REPAIRS & MAINTENANCE	ADVANCED EXCAVATING INC.	SAND DELIVERY	83.38	
Total For Dept 463 STREET				83.38	
Dept 474 TRAFFIC SERVICES-STREETS					
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3164 CHICAGO DR ACCT 1000	28.45	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3252 CHICAGO DT ACCT 1000	97.34	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3005 CHICAGO DR ACCT 1000	43.67	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3384 CHICAGO DR ACCT 1000	83.68	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3522 CHICAGO DR ACCT 1000	115.51	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3650 CHICAGO DR ACCT 1000	64.94	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	STREET LIGHTS ACCT 1000 0C	4,129.13	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	TRAFFIC LIGHTS ACCT 1000 C	956.65	
202-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	TRAFFIC LIGHTS ACCT 1000 C	21.49	
Total For Dept 474 TRAFFIC				5,540.86	
Dept 478 WINTER MAINTENANCE-STREETS					
202-478-930.000	REPAIRS & MAINTENANCE	ASTRO WOOD STAKE INC.	WOOD STAKE BUNDLES	128.02	
202-478-930.000	REPAIRS & MAINTENANCE	ASTRO WOOD STAKE INC.	WOOD STAKE BUNDLES	128.03	
202-478-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	PAINT FOR SIDEWALK STAKES	37.41	
Total For Dept 478 WINTER				293.46	
Dept 482 ADMINISTRATION-STREETS					
202-482-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	6.32	
202-482-742.001	UNIFORMS CLEANING	CINTAS CORP	DPW UNIFORMS	12.67	
202-482-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	10.37	
202-482-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	60.76	
Total For Dept 482 ADMINIS				90.12	
Total For Fund 202 MAJOR S				61,852.10	
Fund 203 LOCAL STREET FUND					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-930.000	REPAIRS & MAINTENANCE	ADVANCED EXCAVATING INC.	SAND DELIVERY	83.37	
Total For Dept 463 STREET				83.37	
Dept 474 TRAFFIC SERVICES-STREETS					
203-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3412 HARVEY ST ACCT 1000 7	147.83	
203-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3460 KELLY ST ACCT 1000 21	86.08	
203-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3505 HARVEY ST ACCT 1000 8	123.15	
203-474-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	49426 LED LIGHTS ACCT 103C	3,265.34	
Total For Dept 474 TRAFFIC				3,622.40	
Dept 478 WINTER MAINTENANCE-STREETS					
203-478-930.000	REPAIRS & MAINTENANCE	ASTRO WOOD STAKE INC.	WOOD STAKE BUNDLES	128.03	
203-478-930.000	REPAIRS & MAINTENANCE	ASTRO WOOD STAKE INC.	WOOD STAKE BUNDLES	128.02	
203-478-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	PAINT FOR SIDEWALK STAKES	37.41	
Total For Dept 478 WINTER				293.46	
Dept 482 ADMINISTRATION-STREETS					
203-482-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	4.68	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 482 ADMINISTRATION-STREETS					
203-482-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	9.39	
203-482-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	7.68	
203-482-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	40.51	
Total For Dept 482 ADMINIS				62.26	
Total For Fund 203 LOCAL S				4,061.49	
Fund 208 PARKS & RECREATION FUND					
Dept 751 PARKS					
208-751-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	6.83	
208-751-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	13.70	
208-751-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	11.21	
208-751-802.000	CONTRACTUAL SERVICES	DAYSMART RECREATION	MONTHLY SUBSCRIPTION 12-1-	300.00	
208-751-802.000	CONTRACTUAL SERVICES	KERKSTRA PORTABLE RESTROOM	PORTABLE RESTROOM - NATURE	110.00	
208-751-802.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	TRASH REMOVAL- DECEMBER 2C	(35.51)	
208-751-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	BUTTERMILK CREEK PARK RESI	4,426.25	
208-751-805.000	ENGINEERING SERVICES	FLEIS & VANDENBRINK ENGINE	SHARED USE PATH 9-29-24 /	1,320.00	
208-751-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	2580 SPRINGDALE DR ACCT 1C	33.63	
208-751-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3856 VAN BUREN ST ACCT 10C	45.68	
208-751-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3884 VANBUREN ST ACCT 100C	53.13	
208-751-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	5415 GREEN AVE ACCT 1000 1	40.57	
208-751-930.000	REPAIRS & MAINTENANCE	EIKENHOUT INC	RETURNED ITEMS PURCHASED I	(663.57)	
208-751-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	TRASH CAN	24.29	
208-751-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	LANDSCAPE PINS - BUTTERMI	17.09	
208-751-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	BUTTERMILK RESTROOMS	95.64	
208-751-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	WINTERIZE RESTROOMS	10.50	
208-751-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SAW BLADE	14.39	
208-751-930.000	REPAIRS & MAINTENANCE	LOWE'S	CHISTMAS LIGHTS FOR BANK,	191.04	
208-751-930.000	REPAIRS & MAINTENANCE	MEEKHOF ELECTRIC INC.	HUGHES PARK	965.00	
208-751-930.000	REPAIRS & MAINTENANCE	TOP GRADE AGGREGATES, LLC	RIPRAP	227.20	
Total For Dept 751 PARKS				7,207.07	
Total For Fund 208 PARKS S				7,207.07	
Fund 247 TAX INCREMENT FINANCE					
Dept 728 ECONOMIC DEVELOPMENT					
247-728-930.000	REPAIRS & MAINTENANCE	DISPLAY SALES	CHRISTMAS LIGHTS FOR CHICA	1,474.60	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	EXTENSION CORDS FOR HARVEY	48.56	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	ADAPTERS FOR HARVEY EXTENS	50.33	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	EXTENSION CORDS, ELECTRIC	22.63	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CORD EXT	40.47	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	HARVEY LIGHTS	16.19	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CORD	40.49	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CHRISTMAS LIGHTS GEMMENS S	113.30	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	ELEC TAPE, GRAIN COW INSLA	52.32	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	2WIRE CONNECTOR	22.64	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	TAPCUBE, CORD EXT	39.56	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	TAP 3-OUTLET	26.98	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	EXT CORD	16.19	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CLAMP. TUBE, CORD EXT	15.82	
247-728-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	TAPCUBE, CORD EXT	20.68	
247-728-930.000	REPAIRS & MAINTENANCE	LOWE'S	CHISTMAS LIGHTS FOR BANK,	393.51	
Total For Dept 728 ECONOMI				2,394.27	
Total For Fund 247 TAX INC				2,394.27	
Fund 248 DDA OPERATING FUND					
Dept 248 ADMINISTRATIVE SERVICES					
248-248-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	1.77	
248-248-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	3.56	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DDA OPERATING FUND					
Dept 248 ADMINISTRATIVE SERVICES					
248-248-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	2.91	
248-248-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3200 CENTRAL BLVD ACCT 100	103.34	
248-248-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3540 CHICAGO DR ACCT 1000	28.76	
Total For Dept 248 ADMINIS				140.34	
Total For Fund 248 DDA OPE				140.34	
Fund 251 TERRA SQUARE					
Dept 806 OPERATIONS					
251-806-740.000	DOCKING STATION	AMAZON CAPITAL SERVICES,	IAMAZON PURCHASES- NOVEMBER	1,202.89	
251-806-802.000	CONTRACTUAL SERVICES	DAWSON CLEANING COMPANY	OCTOBER 2024 CLEANING SERV	518.00	
251-806-802.000	CONTRACTUAL SERVICES	NETWORK FIRE & SECURITY	LIANNUAL FIRE ALARM MONITORI	520.00	
251-806-802.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	TRASH REMOVAL- DECEMBER 20	384.59	
251-806-884.000	PROMOTIONS	THE OAKS AT JAMESTOWN	SANTA BRUNCH	225.24	
251-806-900.000	PRINTING & PUBLISHING	MESSENGER PRINTING	COLOR POSTERS	98.00	
251-806-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3380 CHICAGO DR ACCT 1000	1,386.60	
251-806-924.000	UTILITIES - PHONE/CABLE/IN	CHARTER COMMUNICATIONS	PHONE/CABLE - 11-5-24 / 12	(20.71)	
251-806-924.000	UTILITIES - PHONE/CABLE/IN	HOLLAND BOARD OF PUBLIC WC	BROADBAND - 3380 CHICAGO	85.00	
251-806-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	CASTR PLSTIC	10.78	
251-806-957.000	MISCELLANEOUS EXPENSE	GEMMEN'S, INC.	FOLDING TREE STAND - ORNAM	29.49	
251-806-957.000	MISCELLANEOUS EXPENSE	GEMMEN'S, INC.	REFILL LARGE SUCTION CUP C	51.98	
Total For Dept 806 OPERATI				4,491.86	
Total For Fund 251 TERRA S				4,491.86	
Fund 271 LIBRARY FUND					
Dept 000					
271-000-619.000	LOST OR DAMAGED	LANGELAND, LORI	REFUND FOR LOST BOOK FINE	21.99	
Total For Dept 000				21.99	
Dept 441 DEPT OF PUBLIC WORKS					
271-441-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	0.21	
271-441-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	0.42	
271-441-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	0.34	
Total For Dept 441 DEPT OF				0.97	
Dept 790 LIBRARY					
271-790-730.000	POSTAGE	U S POSTMASTER	MAILINGS TO PATRONS	292.00	
271-790-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	INLIBRARY AMAZON PURCHASES-	122.05	
271-790-802.000	CONTRACTUAL SERVICES	AQUA BLUE AQUARIUM SOLUTIC	LIBRARY AQUARIUM MAINTENAN	75.00	
271-790-802.000	CONTRACTUAL SERVICES	MEYERS CLEANING SERVICE,	ILIBRARY DECEMBER 2024	1,325.00	
271-790-802.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	TRASH REMOVAL- DECEMBER 20	145.75	
271-790-825.000	LEGAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES THRU	1,757.50	
271-790-854.000	UTILITIES - PHONE/CABLE/IN	CHARTER COMMUNICATIONS	PHONE/CABLE - LIBRARY 12/1	43.32	
271-790-854.000	UTILITIES - PHONE/CABLE/IN	MOBILE BEACON	11-27-24 / 11-26-25 MOBILE	1,320.00	
271-790-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3338 VAN BUREN ST ACCT 100	963.62	
271-790-930.000	REPAIRS & MAINTENANCE	VAN DYKEN MECHANICAL INC	SERVICECALL - 2 RTU'S ARE	591.50	
271-790-955.000	PROGRAMS & PRIZES	AMAZON CAPITAL SERVICES	INLIBRARY AMAZON PURCHASES-	112.48	
271-790-957.001	PRIVATE DONATIONS EXPENSE	AMERICAN LIBRARY ASSOCIATI	BOOKLIST READER, BOOKLIST	375.00	
271-790-960.001	BOOK PURCHASES	AMAZON CAPITAL SERVICES	INLIBRARY AMAZON PURCHASES-	50.28	
271-790-960.001	BOOK PURCHASES	BAKER & TAYLOR BOOKS, INC.	LIBRARY BOOKS PURCHASES	280.37	
271-790-960.001	BOOK PURCHASES	BAKER & TAYLOR BOOKS, INC.	LIBRARY BOOKS PURCHASES	26.00	
271-790-960.001	BOOK PURCHASES	BAKER & TAYLOR BOOKS, INC.	LIBRARY BOOKS PURCHASES	81.54	
271-790-960.001	BOOK PURCHASES	BAKER & TAYLOR BOOKS, INC.	LIBRARY BOOKS PURCHASES	317.55	
271-790-960.001	BOOK PURCHASES	BAKER & TAYLOR BOOKS, INC.	LIBRARY BOOKS PURCHASES	306.10	
271-790-960.001	BOOK PURCHASES	GALE / CENGAGE LEARNING	LIBRARY BOOK ORDER	79.92	
271-790-960.001	BOOK PURCHASES	GALE / CENGAGE LEARNING	LIBRARY BOOK ORDER	106.46	
271-790-960.001	BOOK PURCHASES	GALE / CENGAGE LEARNING	LIBRARY BOOK ORDER	133.20	
271-790-960.001	BOOK PURCHASES	INGRAM LIBRARY SERVICES	LIBRARY BOOK ORDER	10.44	
271-790-960.001	BOOK PURCHASES	INGRAM LIBRARY SERVICES	LIBRARY BOOK ORDER	20.50	

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Fund 271 LIBRARY FUND					
Dept 790 LIBRARY					
271-790-960.001	BOOK PURCHASES	INGRAM LIBRARY SERVICES	LIBRARY BOOK ORDER	23.86	
271-790-960.001	BOOK PURCHASES	INGRAM LIBRARY SERVICES	LIBRARY BOOK ORDER	10.25	
271-790-960.003	VIDEO PURCHASES	BAKER & TAYLOR ENTERTAINME	LIBRARY VIDEO PURCHASES	75.57	
271-790-960.003	VIDEO PURCHASES	BAKER & TAYLOR ENTERTAINME	LIBRARY VIDEO PURCHASES	17.99	
271-790-960.004	DIGITAL PURCHASES	KANOPY, INC	TICKETS	17.00	
271-790-960.004	DIGITAL PURCHASES	MIDWEST TAPE	DIGITAL AUDIOBOOK, BINGEPA	467.33	
271-790-970.000	CAPITAL OUTLAY	GREAT LAKES SYSTEMS	LIBRARY ROOF PROJECT FINAI	10,808.50	
271-790-977.000	CREDIT CARD MACHINE	AMAZON CAPITAL SERVICES, I	AMAZON PURCHASES- NOVEMBEF	295.99	
Total For Dept 790 LIBRARY				20,252.07	
Total For Fund 271 LIBRARY				20,275.03	
Fund 590 SEWER FUND					
Dept 537 OPERATIONS					
590-537-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	8.22	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	2580 HOPE ST ACCT 1000 219	53.00	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	2775 NEW HOLLAND ST ACCT 1	95.23	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	2880 HIGHLAND BLVD ACCT 1C	199.22	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3003 VAN BUREN ST ACCT 10C	275.59	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3702 CHICAGO DR ACCT 1000	99.67	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3765 VANBUREN ACCT 1000 2C	359.65	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	4006 UNITY DR ACCT 1030 14	99.67	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	4260 32ND AVE ACCT 1000 19	99.67	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	4670 CREEKVIEW DR ACCT 10C	169.09	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	5707 ELM AVE ACCT 1000 197	80.61	
590-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	5728 40TH AVE ACCT 1000 23	87.25	
590-537-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	ELM LIFT STATION	12.59	
590-537-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	DB POLYPRO ROPE	12.59	
590-537-930.000	REPAIRS & MAINTENANCE	KENNEDY INDUSTRIES, INC	KENTUCKY LANE	900.00	
590-537-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	MISS DIG FLAGS	170.76	
Total For Dept 537 OPERATI				2,722.81	
Dept 538 ADMINISTRATION-UTILITY					
590-538-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	16.48	
590-538-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	13.49	
590-538-825.000	SEWER LEGAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES THRU	610.50	
590-538-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	115.95	
590-538-900.000	PRINTING & PUBLISHING	KENT COMMUNICATIONS INC.	NOVEMBER 2024 WATER SEWER	166.00	
Total For Dept 538 ADMINIS				922.42	
Total For Fund 590 SEWER F				3,645.23	
Fund 591 WATER FUND					
Dept 537 OPERATIONS					
591-537-740.001	SMALL TOOLS	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	14.41	
591-537-802.000	CONTRACTUAL SERVICES	BOSCHMA OIL	ULTRA LOW SULPHUR	1,079.37	
591-537-802.000	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK ENGINE	DWAM PLAN 9-29-24 / 10-26-	10,450.00	
591-537-802.000	CONTRACTUAL SERVICES	HYDROCORP, INC - HYDRO DES	CROSS CONNECTION INSPECTIC	693.00	
591-537-820.000	WATER USE - OTTAWA COUNTY	OTTAWA COUNTY PUBLIC UTILI	OCTOBER 2024 WATER USE	31,483.00	
591-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3044 HIGHLAND BLVD ACCT 1C	94.63	
591-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	3657 NEW HOLLAND ST ACCT 1	158.45	
591-537-920.000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	4699 32ND AVE ACCT 1000 19	73.23	
591-537-930.000	REPAIRS & MAINTENANCE	ADVANCED EXCAVATING INC.	SAND DELIVERY	166.75	
591-537-930.000	REPAIRS & MAINTENANCE	EJ USA, INC.	WATER KEY FOR PATRICK	129.00	
591-537-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	NH WATER TOWER CABINET	21.59	
591-537-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	MISS DIG FLAGS	170.76	
591-537-970.000	CAPITAL OUTLAY	ETNA SUPPLY COMPANY	GATE VALVES, SS BALL & STE	682.39	
591-537-970.000	CAPITAL OUTLAY	VAN DER KOLK PLUMBING LLC	WATER LEAK IN 2ND FLOOR BA	190.00	
Total For Dept 537 OPERATI				45,406.58	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 538 ADMINISTRATION-UTILITY					
591-538-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	28.90	
591-538-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	23.66	
591-538-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	166.59	
591-538-900.000	PRINTING & PUBLISHING	KENT COMMUNICATIONS INC.	NOVEMBER 2024 WATER SEWER	166.00	
Total For Dept 538 ADMINIS				385.15	
Total For Fund 591 WATER F				45,791.73	
Fund 661 MOTOR POOL FUND					
Dept 571 EQUIPMENT EXPENSES					
661-571-742.001	UNIFORM CLEANING	CINTAS CORP	DPW UNIFORMS	15.31	
661-571-751.000	OFFICE SUPPLIES	STAPLES	DPW OFFICE SUPPLIES	12.53	
661-571-780.000	SHOP TOOLS & SUPPLIES	GEMMEN'S, INC.	TOOLS USED FOR DDA LIGHTS	7.63	
661-571-853.000	CELL PHONE EXPENSE	VERIZON WIRELESS	WIRELESS SERVICE- 10-17-24	50.64	
661-571-867.000	GAS	BOSCHMA OIL	ULTRA LOW SULPHUR DYED DIE	451.35	
661-571-867.000	GAS	BOSCHMA OIL	NO LEAD GASOLINE	1,499.96	
661-571-867.000	GAS	WEX BANK	NOVEMBER 2024 FUEL	1,293.23	
661-571-930.000	MULTI SIZE CUP AND MUG	HOIAMAZON CAPITAL SERVICES,	IAMAZON PURCHASES- NOVEMBER	56.66	
661-571-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SCREWS NUTS BOLTS	3.86	
661-571-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SCREWS NUTS BOLTS, SUPER G	39.92	
661-571-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SCREWS NUTS BOLTS	44.47	
661-571-930.000	REPAIRS & MAINTENANCE	GEMMEN'S, INC.	SCREWS NUTS BOLTS	5.72	
661-571-930.000	REPAIRS & MAINTENANCE	KLEYN MOBILE REPAIR, LLC	CHECK ENGINE LIGHT CODE	771.57	
661-571-930.000	REPAIRS & MAINTENANCE	WESTERN MICHIGAN FLEET PAFFLARED ADPTR		52.98	
Total For Dept 571 EQUIPME				4,305.83	
Total For Fund 661 MOTOR F				4,305.83	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-202.000	ACCOUNTS PAYABLE	CHICAGO TITLE OF MICHIGAN,2024 Win Tax Refund 70-14-		240.15	
703-000-202.000	ACCOUNTS PAYABLE	TULGETSKE RICHARD K-PEARL 2024 Win Tax Refund 70-14-		100.00	
703-000-222.016	DUE TO COUNTY - TRAILER TA	OTTAWA COUNTY TREASURER	NOVEMBER 2024 TRAILER TAX	907.50	
Total For Dept 000				1,247.65	
Total For Fund 703 CURRENT				1,247.65	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101	GENERAL OPERATING	120,719.96
Fund 202	MAJOR STREET FUNI	61,852.10
Fund 203	LOCAL STREET FUNI	4,061.49
Fund 208	PARKS & RECREATIC	7,207.07
Fund 247	TAX INCREMENT FIN	2,394.27
Fund 248	DDA OPERATING FUN	140.34
Fund 251	TERRA SQUARE	4,491.86
Fund 271	LIBRARY FUND	20,275.03
Fund 590	SEWER FUND	3,645.23
Fund 591	WATER FUND	45,791.73
Fund 661	MOTOR POOL FUND	4,305.83
Fund 703	CURRENT TAX COLLE	1,247.65

276,132.56

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 172 CITY MANAGER					
101-172-766.000	TRAINING	EVENTBRITE	MEET YOUR ELECTED	28.52	
Total For Dept 172 CITY MA				28.52	
Dept 215 CLERK					
101-215-720.000	MEMBERSHIPS & DUES	MICHIGAN ASSOC. OF MUN.CLEF1-1-25 / 1-1-26		100.00	
Total For Dept 215 CLERK				100.00	
Dept 228 INFORMATION SERVICES					
101-228-734.000	COMPUTERS & SUPPLIES	DELL MARKETING LP	DELL UNIVERSAL DOCK	68.70	
101-228-808.000	COMPUTER SERVICES	COGNITO FORMS	NOV 1 2024 - DEC 1 2024	20.00	
101-228-808.000	COMPUTER SERVICES	EVOGOV, INC	MONTHLY HOSTING	200.00	
101-228-808.000	COMPUTER SERVICES	EVOGOV, INC	MONTHLY HOSTING	200.00	
101-228-808.000	COMPUTER SERVICES	EVOGOV, INC	MONTHLY HOSTING	200.00	
101-228-808.000	COMPUTER SERVICES	EVOGOV, INC	MONTHLY HOSTING	200.00	
101-228-808.000	COMPUTER SERVICES	EVOGOV, INC	MONTHLY HOSTING	200.00	
Total For Dept 228 INFORM				1,088.70	
Dept 253 FINANCE & ACCOUNTING					
101-253-721.000	CONFERENCES & WORKSHOPS	PANERA BREAD	BAGELS	54.76	
101-253-721.000	CONFERENCES & WORKSHOPS	STARBUCKS	COFFEE	65.39	
101-253-766.000	TRAINING	GOVERNMENT FINANCE OFFICE	ESSENTIAL TOOLS FOR POLICI	190.00	
Total For Dept 253 FINANCE				310.15	
Dept 262 ELECTIONS					
101-262-957.000	MISCELLANEOUS EXPENSE	DJ'S PIZZA	PIZZA DELIVERY	41.88	
101-262-957.000	MISCELLANEOUS EXPENSE	DJ'S PIZZA	PIZZA	87.32	
101-262-957.000	MISCELLANEOUS EXPENSE	MEIJER	MULTIPACK SNACK	29.97	
101-262-957.000	MISCELLANEOUS EXPENSE	SIGNATURES COFFEE & ESPRESSO	SANDWICH, SOUP	18.00	
Total For Dept 262 ELECTIC				177.17	
Dept 265 CITY HALL BUILDING & GROUNDS					
101-265-740.000	OPERATING SUPPLIES	HOBBY LOBBY	CHRISTMAS	9.98	
Total For Dept 265 CITY HA				9.98	
Dept 270 HUMAN RESOURCES					
101-270-721.000	CONFERENCES & WORKSHOPS	MPELRA	TRAINING	170.00	
101-270-721.000	CONFERENCES & WORKSHOPS	SHRM	MEMBERSHIP - RABINEAU	264.00	
101-270-886.000	EMPLOYEE APPRECIATION	BRICKS	BREAKFAST PIZZA	80.52	
101-270-886.000	EMPLOYEE APPRECIATION	SPRINKLES DONUT SHOP	DONUTS	39.60	
Total For Dept 270 HUMAN R				554.12	
Dept 728 ECONOMIC DEVELOPMENT					
101-728-720.000	MEMBERSHIPS & DUES	CRAIN'S GRAND RAPIDS	11-18-24 / 11-18-25	59.00	
101-728-720.000	MEMBERSHIPS & DUES	MICHIGAN ECONOMIC DEVELOPM	MEMBERSHIP DUES	325.00	
101-728-721.000	CONFERENCES & WORKSHOPS	LAKESHORE ADVANTAGE	MEET YOUR ELECTED OFFICIAI	28.52	
Total For Dept 728 ECONOMI				412.52	
Dept 729 MARKETING					
101-729-751.000	OFFICE SUPPLIES	ADOBE	REFUND	(59.98)	
101-729-751.000	OFFICE SUPPLIES	VISTAPRINT	SELF INKING STAMPS	28.98	
101-729-880.000	CITY EVENTS	HOBBY LOBBY	FRAMES	115.96	
101-729-880.000	CITY EVENTS	SP COLLECTION PRINTS	PRINTS	183.92	
Total For Dept 729 MARKETI				268.88	
Total For Fund 101 GENERAI				2,950.04	
Fund 251 TERRA SQUARE					
Dept 000					
251-000-670.001	LEASED SPACE CHARGES	GOVPRO	CONVENIENCE FEE PARCEL 70-	6.00	
251-000-670.001	LEASED SPACE CHARGES	OTTAWA COUNTY TREASURER	DELIQUENT 70-14-32-258-904	156.71	
Total For Dept 000				162.71	
Dept 806 OPERATIONS					
251-806-801.000	PROFESSIONAL SERVICES	CANVA	SUBSCRIPTION PURCHASE OCTC	149.90	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HUDSONVILLE
 EXP CHECK RUN DATES 12/23/2024 - 12/23/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 251 TERRA SQUARE					
Dept 806 OPERATIONS					
251-806-884.000	PROMOTIONS	AT HOME	TERRA SQUARE PURCHASES	82.91	
251-806-884.000	PROMOTIONS	FACEBOOK	BOOST	50.00	
251-806-884.000	PROMOTIONS	FIELDS FABRICS	FABRIC	44.73	
251-806-884.000	PROMOTIONS	GORDON FOOD SERVICE INC	TERRA SQUARE	100.69	
251-806-884.000	PROMOTIONS	HOME DEPOT	TERRA SQUARE	99.90	
251-806-884.000	PROMOTIONS	HOME DEPOT	LED SNOWFLAKES	89.94	
251-806-884.000	PROMOTIONS	MEIJER	TERRA SQUARE	50.92	
		Total For Dept 806 OPERATI		668.99	
		Total For Fund 251 TERRA S		831.70	
Fund 271 LIBRARY FUND					
Dept 790 LIBRARY					
271-790-721.000	CONFERENCES & WORKSHOPS	UNIVERSITY OF WISCONSIN	POWER UP: A LEADERSHIP CON	170.00	
271-790-955.000	PROGRAMS & PRIZES	BIG LAKE PROMOTIONS LLC	ROYAL BLUE	478.24	
271-790-955.000	PROGRAMS & PRIZES	FACEBOOK	AD BOOST	26.96	
271-790-955.000	PROGRAMS & PRIZES	FACEBOOK	EVENT BOOST	35.00	
271-790-955.000	PROGRAMS & PRIZES	SAM'S CLUB	CUPCAKES	31.96	
271-790-955.000	PROGRAMS & PRIZES	VROOM WESCO	POPCORN	15.36	
271-790-957.001	PRIVATE DONATIONS EXPENSE	BOOK OUTLET	BOOK ORDER	99.80	
		Total For Dept 790 LIBRARY		857.32	
		Total For Fund 271 LIBRARY		857.32	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HUDSONVILLE
EXP CHECK RUN DATES 12/23/2024 - 12/23/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL OPERATING	2,950.04	
			Fund 251 TERRA SQUARE	831.70	
			Fund 271 LIBRARY FUND	857.32	
				4,639.06	

FUNDS DISTRIBUTED VIA AUTOMATED CLEARING HOUSE

December 2024

Date	Vendor	Description	Amount
12/3/2024	Ottawa County	Tax Distribution Nov 2 - 15, 2024	\$ 397.66
12/3/2024	Ottawa Area ISD	Tax Distribution Nov 2 - 15, 2024	\$ 244.84
12/3/2024	Hudsonville Public Schools	Tax Distribution Nov 2 - 15, 2024	\$ 320.97
12/5/2024	ADN Dental	Dental Reimbursement- Nov 2024	\$ 1,752.55
12/10/2024	Huntington	Admin fee Capital Imprv Bonds	\$ 500.00
12/13/2024	Ottawa County	Tax Distribution Nov 16 - Dec 1, 2024	\$ 1,361.37
12/13/2024	Ottawa Area ISD	Tax Distribution Nov 16 - Dec 1, 2024	\$ 943.75
12/13/2024	Hudsonville Public Schools	Tax Distribution Nov 16 - Dec 1, 2024	\$ 3,948.44
12/13/2024	Ottawa County	Winter in Summer Tax Distribution	\$ 43,081.96
12/17/2024	SOM	Sales Tax November 2024	\$ 12.92
12/17/2024	Vanco Solutions	Monthly Fee- November 2024	\$ 43.14
12/17/2024	Municipal Advisory Council	Debt Reports for Continuing Disclosure	\$ 100.00
12/19/2024	MERS	Defined Benefit Monthly Premium- Nov 2024	\$ 10,000.00
12/31/2024	WMCB	Monthly Cash Management Banking Fees- Dec 2024	\$ 123.70
	Payroll	November Payroll	\$ 108,898.20
Total			\$ 171,729.50

Notes:

Tax Distributions = \$ 50,298.99

City of Hudsonville
Budget Adjustment
Fiscal Year 2024/2025
01/14/2025

Adj. No.	Fund/Activity	Account	Current Budget	Additions	Subtractions	Revised Budget
<u>General Fund 101- Revenues</u>						
1	Interest - Investments	101-000-665	\$ 80,000	\$ 80,000	\$ -	\$ 160,000
2	Miscellaneous Revenue	101-000-683	\$ 2,000	\$ 50,000	\$ -	\$ 52,000
General Fund Revenue Totals			\$ 82,000	\$ 130,000	\$ -	\$ 212,000
<u>General Fund 101- Expenditures</u>						
3	Dept 228 Information Services <i>Upgrade MFA for cyber security</i>	101-228-808	\$ 44,250	\$ 8,000	\$ -	\$ 52,250
4	Dept 262 Election <i>Receipt of \$10,000 grant</i>	101-262-751	\$ 1,600	\$ 10,000	\$ -	\$ 11,600
5	Dept 265 City Hall <i>Insurance Claim</i>	101-265-930	\$ 19,000	\$ 10,000	\$ -	\$ 29,000
6	Dept 728 Economic Development <i>Property Taxes for Jipping Plaza</i>	101-728-958	\$ -	\$ 25,000	\$ -	\$ 25,000
General Fund Expenditure Totals			\$ 64,850	\$ 53,000	\$ -	\$ 117,850
<u>Equipment Fund 661- Revenues</u>						
7	Interest - Investment	661-000-665	\$ -	\$ 12,000	\$ -	\$ 12,000
Equipment Fund Revenue Totals			\$ -	\$ 12,000	\$ -	\$ 12,000
<u>Equipment Fund 661- Expenditures</u>						
8	Dept 571 Equipment Expenses <i>Additional Equipment Repairs</i>	661-571-930	\$ 60,000	\$ 30,000	\$ -	\$ 90,000
Equipment Fund Expenditure Totals			\$ 60,000	\$ 30,000	\$ -	\$ 90,000
			Total Additional Revenues	\$ 142,000		
			Total Additional Expenditures	\$ 83,000		
			Net Change to Budget	\$ 59,000		



Since 1911

Ottawa County Road Commission
14110 Lakeshore Drive
Grand Haven, Michigan 49417
(616) 842-5400
info@ottawacorc.com

MEMORANDUM

To: Rob Blitchok, Georgetown Township
Steve Bulthuis, Holland Township
Laurie VanHaitsma, Jamestown Township
Al Nienhuis, Olive Township
Greg Golembiewski, Blendon Township
Mike Sabatino, Port Sheldon Township
Howard Fink, Park Township
Tom Oonk, Zeeland Township
Tyler Dotson, City of Hudsonville

From: Patrick J. Staskiewicz, P.E., Public Utilities Director

Date: December 5, 2024

Re: Wyoming Water System: 2024 Water System Improvements Bond Issue

Enclosed for your approval is the adoption version of the 2024 Water Supply System Improvement Agreement. This agreement will allow the County to proceed with financing under Act 34, which will reduce the time and cost associated with bonding for the Wyoming Water System. The attorneys representing each of your municipalities have reviewed the agreement and have all approved. Therefore, I am providing you with the adoption version of the contract and I ask that you work with me to schedule approval of the contract with your Board or Council.

Attached is a tentative schedule based on what I believe is your Board/Council meeting dates. If I have any of these dates wrong, please let me know so we can adjust. I plan to be available to present the contract at all these meetings and if I cannot be there, we will either reschedule or I can send Joe Wallace to present.

Please feel free to contact me if you have any questions or concerns.

12/5/24

Tentative Schedule for 2024 Water Supply System Improvements Agreement - Wyoming Water

	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Target date	
December	1	2	3	4	5	6	7	City of Hudsonville	1/14/2025
	8	9	10	11	12	13	14	Township of Port Sheldon	1/8/2025
	15	16	17	18	19	20	21	Township of Park	1/9/2025
	22	23	24	25	26	27	28	Township of Blendon	12/16/2024
January	29	30	31	1	2	3	4	Charter Township of Holland	1/2/2025
	5	6	7	8	9	10	11	Charter Township of Georgetown	1/13/2025
	12	13	14	15	16	17	18	Charter Township of Jamestown	1/20/2025
	19	20	21	22	23	24	25	Charter Township of Zeeland	1/7/2025
February	26	27	28	29	30	31	1	Township of Olive	12/19/2024
	2	3	4	5	6	7	8		
	9	10	11	12	13	14	15	County Finance	2/11/2025
March	16	17	18	19	20	21	22	County Road Commission	2/20/2025
	23	24	25	26	27	28	1	County Board	2/25/2025

COUNTY OF OTTAWA

2024 WATER SUPPLY SYSTEM IMPROVEMENTS AGREEMENT

THIS AGREEMENT, made as of August 1, 2024, by and among the COUNTY OF OTTAWA, a Michigan county corporation (hereinafter called the “County”) by and through its Board of County Road Commissioners, the TOWNSHIP OF BLENDON, a Michigan general law township located in the County (“Blendon”), the CHARTER TOWNSHIP OF GEORGETOWN, a Michigan charter township located in the County (“Georgetown”), the CHARTER TOWNSHIP OF HOLLAND, a Michigan charter township located in the County (“Holland”), the CHARTER TOWNSHIP OF JAMESTOWN, a Michigan charter township located in the County (“Jamestown”), the TOWNSHIP OF OLIVE, a Michigan general law township located in the County (“Olive”), the TOWNSHIP OF PARK, a Michigan general law township located in the County (“Park”), the TOWNSHIP OF PORT SHELDON, a Michigan general law township located in the County (“Port Sheldon”), the CHARTER TOWNSHIP OF ZEELAND, a Michigan charter township located in the County (“Zeeland”), and the CITY OF HUDSONVILLE, a Michigan home rule city located in the County (“Hudsonville”) (Blendon, Georgetown, Holland, Jamestown, Olive, Park, Port Sheldon, Zeeland, and Hudsonville are hereinafter sometimes individually referred to as a “Municipality” and collectively as the “Municipalities”);

WITNESSETH:

WHEREAS, pursuant to Act 342, Public Acts of Michigan, 1939, as amended (hereinafter sometimes referred to as “Act 342”), the Board of Supervisors of the County made the provisions of Act 342 applicable to the County, authorized and directed that there be established, maintained and operated under the provisions of Act 342 a county-wide system or systems of water and sewer improvements and services, and designated the Board of County Road Commissioners of the

County (hereinafter sometimes referred to as the “County Agency”) to be the agency of the County for the purposes set forth in Act 342; and

WHEREAS, under and by the terms of Act 342, the County is authorized through its County Agency to acquire a water supply system within the County and to improve, enlarge, extend, operate and maintain the same, and the County and the Municipalities are authorized to enter into a contract for the acquisition, enlargement or extension of such water supply system and for the payment of the cost thereof in cash from available funds and/or as rates, charges, or assessments from the users and beneficiaries of the improvements, facilities, and services, or from any other funds available; and

WHEREAS, the County has acquired for the benefit of the Municipalities 43% of the production capacity in water supply facilities acquired and constructed by the City of Wyoming to take water from Lake Michigan and to transport the water across the County to the City of Wyoming (said water supply facilities hereinafter referred to as the “Wyoming System”); and

WHEREAS, it is proposed that the Wyoming System be improved by the construction of additional water supply facilities (hereinafter referred to as the “2025 Project”) and that the County pay 43% of the cost of the 2025 Project to satisfy its obligation to the City of Wyoming; and

WHEREAS, it is anticipated that the Wyoming System will be improved by the construction of additional water supply facilities in the future (the 2025 Project and such additional future projects collectively referred to as the “Future Projects”), that the County may have to acquire additional capacity in the Wyoming System in the future to meet the needs of the Municipalities and that the County will pay an agreed-upon portion of the Future Projects to satisfy its obligations to the City of Wyoming; and

WHEREAS, the parties hereto have concluded that the County's cost of Future Projects can be provided and financed most economically and efficiently by the County through the exercise of the powers conferred by Act 342, and especially Section 5 thereof; and

WHEREAS, the County and the City of Wyoming, previously entered into the City of Wyoming – Ottawa County Restated Water Supply Agreement, dated May 5, 1988 (the "Existing Wyoming Agreement"); and

WHEREAS, the Municipalities previously entered into an agreement with the County entitled 1988 Water Supply System Contract, dated April 1, 1988, pertaining to use of the Wyoming System by the Municipalities; and

WHEREAS, the County is negotiating an updated agreement (the "Superseding Wyoming Agreement") to replace the Existing Wyoming Agreement that may change how the wholesale water rate charged to the County will be calculated; and

WHEREAS, in order to allow for a cash contribution by one or more of the Municipalities in place of a component added to the water rate charged by the County to the Municipalities (which include the rates established by the City of Wyoming as well as one or more rate components established by the County to pay its costs and expenses associated with the Wyoming System including those associated with the Future Projects), the County shall have the authority to establish, charge and collect from the Municipalities the wholesale water rates for the Wyoming System, which shall include the rates established by the City of Wyoming as well as one or more components to pay the costs and expenses associated with existing obligations and with the costs and expenses associated with the County's share of the Future Projects; and

WHEREAS, the County and Municipalities agree that they do not want to delay the 2025 Project until negotiation and approval of the Superseding Wyoming Agreement are completed in

order to provide for a change in the County's protocol for setting wholesale rates to be paid by the Municipalities; and

WHEREAS, in order to provide for the acquisition and construction of the Future Projects, the maintenance and potentially necessary expansion of the County's interest in the production capacity of the Wyoming System, the payment of the County's obligations with regard to the Future Projects and to provide for other matters relative to the Wyoming System, it is necessary for the County and the Municipalities to enter into this Agreement; and

NOW, THEREFORE, in consideration of the premises and the covenants of each other, the parties hereto agree as follows:

1. The County and the Municipalities hereby approve and agree to the acquisition and construction of the 2025 Project and the payment by the County to the City of Wyoming of 43% of the cost of the 2025 Project in order for the County to maintain on behalf of the Municipalities 43% of the production capacity of the Wyoming System. A description of the 2025 Project is set forth on Exhibit A-1 attached hereto and a map showing the location of the 2025 Project is set forth on Exhibit A-2 attached hereto.

2. The County's cost of the Future Projects shall include the payments to be made by the County to the City of Wyoming equal to the cost of acquiring and constructing the County's interest in such Future Projects, and all other costs incurred by the County in connection with Future Projects. Each Municipality shall pay to the County its share of the County's cost of the Future Projects as determined by the County Agency on the date or dates as specified by the County Agency. The County Agency shall provide advance notice of necessary future projects and anticipated timelines for associated payments through consultation with the Municipalities as part of the communications and meetings described in Section 12 of this Agreement and other communications as the County Agency deems appropriate. Pursuant to Section 5 of Act 342, each

Municipality may raise the amounts required to be paid to the County under this Agreement from rates, charges, or assessments from the users and beneficiaries of the Wyoming System within the respective Municipality, or by levy upon the taxable property of such Municipality. So long as each Municipality timely makes all payments to the County required by this Agreement, each such Municipality may establish the rates, charges and assessments to water customers in its jurisdiction for services provided by the Wyoming System. Each Municipality acknowledges, however, that the County Agency shall have all rights provided by Act 342, particularly Sections 3, 4 and 5, to establish such rates, charges and assessments and to enforce collection thereof.

3. The County Agency will establish and charge to the Municipalities, and the Municipalities shall pay to the County, various rate components for the various Future Projects (hereinafter the “Future Project Charge(s)”) on the terms described in this Agreement. Such rate components will be in addition to the rates established by the City of Wyoming and charged to the Municipalities through the County for the City of Wyoming’s operation and maintenance of the Wyoming System, and associated administrative fees charged by the City of Wyoming pursuant to then-existing agreements. Each particular Future Project Charge will only apply to those Municipalities that do not pay cash upfront for the entirety of their respective allocation of the costs and expenses associated with that particular Future Project. The Future Project Charge for each particular Future Project shall be paid by each Municipality to which it applies, or where they are part of a multi-municipality local water supply system (“Combined Local Supply System”), by such system, to the County on the schedule established by the County Agency.

4. Any Municipality desiring to pay cash in lieu of an additional rate component for any particular Future Project shall pay to the County its allocation of that particular Future Project as determined by the County Agency in cash on the schedule established by the County Agency. The County Agency shall base such payment schedule on its need to have the funds available to timely deliver required capital improvement funding payments to the City of Wyoming.

Hudsonville hereby agrees to pay to the County its allocation of 2025 Project costs as provided herein in cash from available funds by the time and date established by the County Agency. Where the County issues bonds for payment of all or a portion of the cost of a Future Project, the County Agency shall advise the Municipalities of the debt service schedule and any call or redemption provisions for such bond issue to permit a Municipality or Municipalities to fund the call or early repayment of one or more bonds to pay off or correspondingly reduce its or their repayment obligation under this Agreement at such time as may be permitted by the terms of such bond issue.

5. In the event it shall become necessary to increase the estimated County cost of any Future Project for any reason, or if the actual County cost of any Future Project shall exceed the estimated cost, then (without execution of any further contract or amendment of this Agreement) the governing body of each Municipality shall adopt a resolution approving such increase or excess, or adjustment to rates, and agreeing that the same (or such part thereof as is not available from other sources) shall be defrayed by increased or additional payments to be made by each of the Municipalities to the County in the time and the manner acceptable to the County Agency. In addition, if the County Agency determines an additional amount is reasonably necessary or appropriate to meet a shortfall or fund a reserve, each Municipality agrees to pay the County an additional amount reasonably determined by the County Agency by the date and time reasonably established by the County, to be used on behalf of the County's interest in the Wyoming System. The County Agency shall endeavor to provide the Municipalities with reasonable advance written notice (e.g., not less than 60 days) of any such increases or additional payments required to provide the Municipalities with sufficient time to take such actions necessary to satisfy the Municipalities' increased or additional contractual obligations.

6. The County will deposit all revenue from the Future Project Charges in a fund or account, which shall be used to pay the County's costs and expenses associated with the Future Projects. The County Agency will keep records to allocate all revenue and expenses between the

various Future Projects. Any interest earnings from the fund balance will be allocated by the County Agency proportionally among the Future Projects, as appropriate. The County Agency will provide an annual summary of such fund or account to the Municipalities when it establishes the Future Project Charges for the following year. The County Agency will provide any Municipality with a summary of such fund or account between the annual reporting period if requested.

7. A fund balance that includes a component for each of the Future Projects will be created and maintained from the Future Project Charges, as well as other payments required under Section 5 of this Agreement (if any) and any other lawfully available funds as agreed by the parties to this Agreement. Each such fund balance component is intended to be sufficient to timely pay all costs and expenses associated with each corresponding Future Project respectively, with a safety factor for each component to provide for cash flow needs associated with the timing of obligations coming due, based on the absence of an initial fund balance for a Future Project and potential variations from projections of water usage. The targeted maximum fund balance for each such component will be the total costs and expenses due for that fiscal year with regard to the corresponding Future Project, plus a reasonable safety factor determined by the County Agency in its reasonable judgment for each of the Future Projects. Notwithstanding the foregoing, for the last year of any particular fund component, the County Agency shall adjust the respective Future Project Charge to draw down the corresponding component of the fund or account if and as the County Agency deems appropriate. After payment of all expenses and charges associated with any particular Future Project, any remaining balance in the corresponding fund component (including any remaining interest earnings allocated to that Future Project) shall be used or distributed by the County Agency as permitted by law after consultation with the Municipalities.

8. The County Agency is currently negotiating the Superseding Wyoming Agreement with Wyoming which, when complete and effective, may include or necessitate additional changes

to the rate making methodology, and the parties to this Agreement acknowledge and agree that notwithstanding any other provision of this Agreement, the County Agency shall adjust its methodology for establishing water rates in its reasonable judgment without amendment of this Agreement to address such included or necessary changes. Any additional rate changes will include provisions intended to generate sufficient revenue to timely pay all costs and expenses associated with the 2025 Project. The County Agency shall endeavor to provide regular updates to the Municipalities on any proposed changes to such methodology for establishing water rates and the anticipated schedule for implementation of such changes in water rates.

9. This Agreement describes how the Parties intend to establish rates and pay for the Future Projects, but in no way seeks to reduce, eliminate or change the parties' respective obligations pursuant to the Existing Wyoming Agreement; any existing bond contracts (including but not limited to each Municipalities' pledge pursuant to Section 5a of Act 342 of its full faith and credit, subject to applicable constitutional, statutory and charter tax limitations, for the prompt and timely payment of its obligations as set forth in Section 9 of certain existing bond contracts); and the 1988 Water Supply System Contract dated April 1, 1988 between and among these same parties (except that as and to the extent that the 1988 Water Supply System Contract and this Agreement may be in conflict, this Agreement shall control).

10. In the event that a Municipality shall fail for any reason to pay to the County Agency at the times specified by the County the amounts herein required to be paid, the County shall have all rights and remedies provided by law to enforce the obligations of each Municipality to make payments in the manner and at the times required by this Agreement. If a Municipality fails to make any payment required under this Agreement to the County when due, the same shall be subject to a penalty of one and one-half (1½%) percent thereof for each month or fraction thereof that such amount remains unpaid after due. Each Municipality covenants and agrees that it will make its required payments to the County promptly as herein specified, without regard as

to whether the Project herein contemplated is actually completed or placed in operation; provided that nothing herein contained shall limit the obligation of the County to perform in accordance with the covenants contained herein.

11. No change in the jurisdiction over territory in a Municipality shall in any manner impair the obligations of this Agreement. In the event all or any part of the territory of a Municipality is incorporated as a new municipality or is annexed to or becomes a part of the territory of another municipality, the municipality into which such territory is incorporated or to which such territory is annexed, shall assume the proper proportionate share of the contractual obligations and right to capacity in the Wyoming System for the territory that is taken, based upon a division determined by the County Agency that shall make such determination after taking into consideration all factors necessary to make the division equitable, and in addition, prior to such determination, shall receive a written recommendation as to proper division from a committee composed of one representative designated by the governing body of the Municipality from which the territory is taken, one designated by the governing body of the new municipality or the municipality annexing such territory, and one independent registered engineer appointed by the County Agency. The Municipality and the new or annexing municipality shall appoint their representatives within fifteen (15) days after being notified to do so by the County Agency and within a like time the County Agency shall appoint the engineer third member. If either the Municipality or the new or annexing municipality shall fail to appoint its representative within the time above provided, the County Agency may proceed without such recommendation. If the committee shall not make its recommendation within forty-five (45) days after its appointment or within any extension thereof by the County Agency, the County Agency may proceed without such recommendation.

12. The parties anticipate that it may be desirable or necessary for the County to acquire or construct additional facilities in the future in addition to the 2025 Project in order to

meet the needs of the Municipalities, and that it may be desirable or necessary for one or more of the Municipalities to acquire or construct additional water facilities to maintain or improve the efficiency of the water system in its or their jurisdiction. To facilitate planning to meet these needs each Municipality shall annually provide a report setting forth its projected water use for the next five and twenty years, or such other time period established by the County Agency from time to time, by March 31 of each year or such other date as may be established by the County from time to time. The County Agency will utilize such projections to develop an annual report, which it will provide to the Municipalities. The County Agency will consult with the Municipalities about any findings or recommendations in its annual report on a mutually agreeable schedule, or if the parties do not arrive on a mutually agreeable schedule in a reasonable period of time, at a meeting scheduled by the County Agency.

13. The parties hereto agree that the costs and expenses of any lawsuits arising directly or indirectly out of this Agreement or the construction or financing of any of the Future Projects, to the extent that such costs and expenses are chargeable against the County or the County Agency, shall be deemed to constitute a part of the County's cost of such Future Project and shall be paid by the Municipalities in the same manner as herein provided with respect to other County costs associated with such Future Project. In the event of such litigation, the County Agency shall consult with the Municipalities and shall retain legal counsel agreeable to the County and the Municipalities to represent the County; provided that if the County and the Municipalities cannot agree as to such representation within a reasonable time, the County Agency shall exercise its discretion as to the retention of such counsel. This Section shall not apply to a lawsuit instituted by any Municipality to enforce its rights under this Agreement.

14. All powers, duties and functions vested by this Agreement in the County shall be exercised and performed by the County Agency, for and on behalf of the County, unless otherwise provided by law or in this Agreement.

15. In the event that any one or more of the provisions of this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein.

16. This Agreement shall become effective after its execution by each party hereto. This Agreement shall remain in full force and effect for a period of forty (40) years from the date hereof or such earlier date as all obligations and any future debt with respect to the County's interest in the Wyoming System are paid in full, unless terminated earlier by mutual agreement of the parties hereto in writing. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. This Agreement may be executed in any number of counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered by their respective duly authorized officers, all as of the day and year first above written.

COUNTY OF OTTAWA

By: Its Board of County Road Commissioners as
County Agency

By: _____
Chairman

And: _____
Member

And: _____
Member

TOWNSHIP OF BLENDON

By: _____
Supervisor

And: _____
Township Clerk

CHARTER TOWNSHIP OF GEORGETOWN

By: _____

Supervisor

And: _____

Township Clerk

CHARTER TOWNSHIP OF HOLLAND

By: _____

Supervisor

And: _____

Township Clerk

CHARTER TOWNSHIP OF JAMESTOWN

By: _____

Supervisor

And: _____

Township Clerk

TOWNSHIP OF OLIVE

By: _____

Supervisor

And: _____

Township Clerk

TOWNSHIP OF PARK

By: _____

Supervisor

And: _____

Township Clerk

TOWNSHIP OF PORT SHELDON

By: _____

Supervisor

And: _____

Township Clerk

CHARTER TOWNSHIP OF ZEELAND

By: _____

Supervisor

And: _____

Township Clerk

CITY OF HUDSONVILLE

By: _____

Mayor

And: _____

City Clerk

Exhibit A-1

2024 Water Supply System Improvements

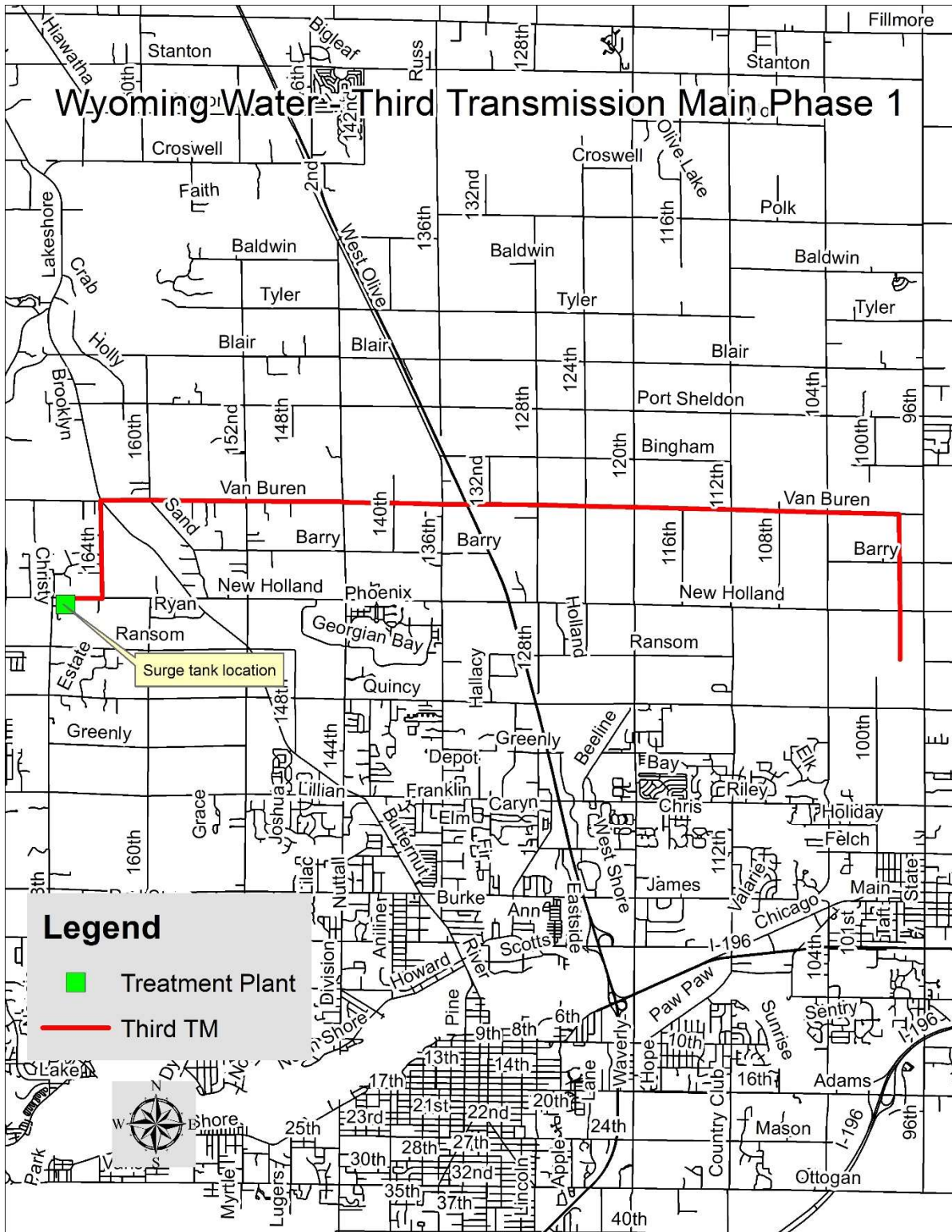
Project Description

The Project is the first phase of a multi-phased project to extend a third transmission main from the City of Wyoming Donald K Shine Water Treatment Plant to the Gezon Pumping Station. The first phase consists of the construction of transmission main piping and valves from the Wastewater Treatment Plant to approximately 9 miles east, as well as installation of a surge suppression system at the Water Treatment Plant. Improvements include the following:

- 64,000 feet of 60-, 54-, 48-, and 42-inch transmission main
- 400 feet of trenchless casing installation beneath Railroad and Highway
- Ten 42-inch and greater ball and butterfly valves
- Cathodic protection system
- 28,000 feet of asphalt road reconstruction
- 22,000 feet of gravel road reconstruction
- Five 32,000-gallon hydro-pneumatic surge tanks
- Yard and pipe gallery piping and valving, mechanical, and electrical as necessary to support surge tanks
- Surge tank building enclosure

Exhibit A-2

2024 Water Supply System Improvements





Office of the City Clerk
3275 Central Blvd
Hudsonville MI 49426-1450
(616) 669-0200 Ext. 1412
(616) 669-2330 fax

MEMORANDUM

DATE: December 23, 2024

TO: Mayor and City Commissioners

FROM: Jill Gruppen
City Clerk

RE: Recodification of City Code of Ordinances

In 2021, the City Commission authorized the City Clerk to begin the recodification process of the City's Code of Ordinances, which hadn't been done in over 30 years. While there have been updates made to the Code of Ordinances over the years, the goal of this process was to ensure our Codes are free from internal conflicts and inconsistencies, free of errors in spelling and grammar and conform with Michigan laws.

The recodification process happened in two phases and did end up taking longer than anticipated. A final step in the process is to adopt the new Code using the attached Ordinance. If the City Commission approves the adoption of the new Code, the following motion may be offered:

MOTION TO APPROVE ORDINANCE 25-336, ADOPTING AND ENACTING THE RECODIFIED CODE OF ORDINANCES FOR THE CITY OF HUDSONVILLE.

**CITY COMMISSION CITY OF HUDSONVILLE
OTTAWA COUNTY, MICHIGAN**

ORDINANCE NO. 25-336

Commissioner _____, supported by Commissioner _____, moved the adoption of the following ordinance:

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF HUDSONVILLE; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE

The City of Hudsonville Ordains:

Section 1. The Code entitled "Code of Ordinances, City of Hudsonville, Michigan," published by CivicPlus, LLC is hereby adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before June 13, 2023, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty or civil infraction is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be subject to a fine not to exceed \$500.00 and costs of prosecution or by imprisonment of not more than 90 days, or both. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after the date specified in section 2 hereof that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. A prosecution pending on the effective date of this ordinance which arose from a violation of an ordinance repealed by this ordinance, or a prosecution which is started within a one-year period after the effective date of this ordinance arising from a violation of an ordinance repealed by this ordinance and which was committed prior to the effective date of this ordinance shall be tried and determined exactly as if the ordinance had not been repealed.

Section 8. This ordinance shall take effect upon its publication, or a summary thereof, as permitted by law.

Approved this _____ day of _____, 2025.

YEAS:

Commissioners: _____

NAYS:

Commissioner: _____

ABSTAIN:

Commissioner: _____

We hereby certify that the foregoing was adopted by the Hudsonville City Commission at a public session held on _____, 2025.

Dated: _____, 2025

Mark Northrup, Mayor

Jill
Gruppen
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Hudsonville, certify that the above Ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Hudsonville City Commission held on _____, _____ pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended and a summary of the Ordinance along with notice of its adoption was published in The Grand Rapids Press on _____. I further certify that the above Ordinance was entered into the Ordinance Book of the City on _____ and was effective _____.

Dated: _____

Jill Gruppen
City Clerk



DEPARTMENT OF PUBLIC WORKS

DATE: January 7, 2024
TO: Hudsonville City Commission
FROM: Mark Ondersma, Department of Public Works Senior Mechanic
SUBJECT: Fire Truck #1372 Emergency Repair

Fire Truck #1372 recently threw an error code for “high crankcase pressure”, a potentially catastrophic condition that could lead to irreparable engine damage. The code was confirmed by Integrity Truck and Equipment in Grandville. After some disassembly and inspection by Integrity, it was found that there were damaged valve guides in the engine’s head. Though an exact cause can’t be determined, the problem is consistent with a Service Bulletin issued by Cummins, the manufacturer of the truck’s engine. Although the manufacturer has acknowledged the issue with owners and service techs, there is currently no “recall” or warranty associated with the failure.

Included is a good faith estimate from Integrity for the needed repairs, in the amount of \$21,506.63. Though it is not possible at this point to move the truck to a different facility for another quote, the labor rate, parts cost, and nature of the repair were discussed and confirmed with another trusted private partner of the DPW. This repair, coupled with a separate emergency repair to DPW dump truck #217, will necessitate a budget adjustment of \$40,000 into the Equipment Fund. We are working with Finance Director on this process. If Commission concurs, I offer the following motion:

Motion to approve Integrity Truck and Equipment to repair Fire Truck #1372 per attached Repair Order #1699, for an amount not to exceed \$25,000.00.

Enclosure

INTEGRITY

Truck & Equipment



FLEET REPAIR

1/7/2025 3:40:28 PM EST

Repair Order #1699

Page:1

City of Hudsonville

3275 Central Blvd.
Hudsonville, MI 49426

Phone:

Vehicle : 1999 Fire Truck 46927555

VIN : 999999999999

Fleet #/Driver : Firetruck /

Created : 12/23/2024 10:17:15 AM EST

Service Writer : 08

Tag/State : /MI

Odometer In : _____

Odometer Out : _____

Labor/Notes

<u>Technician</u>	<u>Reference</u>	<u>Description</u>	<u>Price</u>
04	LABOR	GENERAL LABOR	\$6,625.00

Customer is requesting a diagnosis and estimate to repair the excessive crankcase pressure issue.

Hook up Cummins Insite and find 6 occurrences for code #556. Look up troubleshooting and follow from Quickserve. Confirm that sensor is reading correctly. Remove oil drains and oil separator. Confirm there are no restrictions and the check valves are working properly. Remove turbo outlet and inspect for oil. Looks good and dry. There does seem to be a few wet manifold ports, but its hard to tell without removing manifold. Removed Intake air piping and filter. Remove crankcase breather and inspect. Remove air cleaner bracket, EGR crossover pipe and valve cover. Inspect as many valves as I could by moving side to side with a screwdriver. Many of the exhaust valves have excessive movement. Valve guides appear to be worn out.

Parts

<u>Qty</u>	<u>Code</u>	<u>Reference</u>	<u>Description</u>	<u>Condition</u>	<u>Unit Price</u>	<u>Price</u>
26	-	3960043	Cylinder Head Bolts		\$20.13	\$523.38
1	-	5529500	Complete New Cylinder Head		\$7,406.59	\$7,406.59
1	-	FRT	FREIGHT CHARGES		\$45.00	\$45.00
Note: West Michigan International Freight						
6	-	5716035	GASKET, EXHAUST MANIFOLD		\$28.98	\$173.88
1	-	4944527	Air Gasket		\$25.69	\$25.69
1	-	CV50628	FILTER, CRANKCASE VENTILATION		\$217.60	\$217.60
2	-	4076823	SEAL ,RECTANGULAR RING		\$40.76	\$81.52
24	P66	15W40GECTD	15W40 Diesel Engine Oil - Guardol ECT [Quart]		\$5.39	\$129.36
Note: Bulk Tank						
8.5	-	NF5050D	Extreme Heavy Duty ELC NF 50/50 55G Drum		\$18.98	\$161.33
1	CMSN	5633434	Engine Overhaul Kit		\$3,811.81	\$3,811.81
1	-	FRT	FREIGHT CHARGES		\$200.00	\$200.00
Note: West Michigan International Freight						
6	CMNS	3966244	Bearing - Connecting Rod		\$55.02	\$330.12
6	CMNS	3950661	Bearing - Connecting Rod		\$50.47	\$302.82
6	CMNS	4954487	Seal - Oring		\$9.29	\$55.74
2	CMNS	3942748	Rocker Arm - Intake		\$159.98	\$319.96
3	CMNS	4995634	Rocker Arm - Exhaust		\$171.88	\$515.64
1	FTG	FF5636	Fuel Filter		\$35.76	\$35.76
1	FTG	FS1065	Fuel Water Separator Filter		\$58.64	\$58.64
1	FTG	WF2077	Coolant Filter		\$19.03	\$19.03
6	CMNS	3937142	Injector Seal		\$9.48	\$56.88
6	CMNS	4890926	Injector Body Seal		\$42.53	\$255.18
1	GAT	G338310004	Radiator Drain Valve		\$10.62	\$10.62
1	PAF	AS110R	Cooling System Flush		\$25.98	\$25.98
1	SEP	55400	Engine Assembly Lube		\$19.10	\$19.10



INTEGRITY

Truck & Equipment  **FLEET REPAIR**

1/7/2025 3:40:28 PM EST

Repair Order #1699

Page:2

City of Hudsonville

Vehicle: 1999 Fire Truck 46927555

Labor	\$6,625.00
Parts	\$14,536.63
Shop Supplies	\$100.00
Charges	\$245.00

Repair Total	\$21,506.63
PAYMENT	\$0.00
BALANCE DUE	\$21,506.63

<u>Technician Code</u>	<u>Certification #</u>
04	M239140

Integrity Truck & Equipment - 5710 Balsam Drive, Suite B, Hudsonville MI 49426 Facility ID Number F168555

YOU ARE ENTITLED BY LAW TO THE RETURN OF ALL PARTS REPLACED, EXCEPT THOSE WHICH ARE TOO HEAVY OR LARGE, AND THOSE REQUIRED TO BE SENT BACK TO THE MANUFACTURER OR DISTRIBUTOR BECAUSE OF WARRANTY WORK OR AN EXCHANGE AGREEMENT. YOU ARE ENTITLED TO INSPECT THE PARTS WHICH CANNOT BE RETURNED TO YOU.

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garage keeper's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

ALL INVOICES ARE C.O.D.

Customer Signature _____

-CERTIFICATION- ALL REPAIRS PROPERLY COMPLETED Company Authorized Representative X _____





DEPARTMENT OF PUBLIC WORKS MEMO

DATE: January 7, 2024
TO: Hudsonville City Commission
FROM: Robert Miller, Department of Public Works Superintendent
SUBJECT: Elm Avenue Lift Station Pump Replacement

We recently experienced failures with both sanitary sewer pumps at the Elm Avenue Lift Station. There is currently a loaner unit installed at the station, with our portable diesel pump available if needed. There was no interruption to service.

Both failed pumps were installed in 2005. Disassembly and inspection revealed that both are due for total overhaul or replacement. These units are about 20 years old, and typically see a service life of around 15 years. Kennedy Industries (our contracted service provider) provided separate quotes for overhaul and for replacement. Overhaul would be \$16,950.00 total for both pumps with a 1-year parts warranty. Two new pumps, including installation and a 5-year warranty is \$28,275.00. Given the likelihood of a longer service life, and the assurance of the 5-year warranty, I am requesting to purchase two new pumps, per the attached quotation. If Commission concurs, I offer the following motion:

Motion to approve the purchase of two Flygt model 3085 sanitary lift pumps per quotation #0061111 in the amount of \$28,275.00.



PUMPING-REPAIR
FLOW CONTROL
PROCESS
AUTOMATION



QUOTATION		
DATE	NUMBER	PAGE
12/10/2024	0061111	1 of 1

B HUD200
I
L CITY OF HUDSONVILLE
L aperrin@hudsonville.org
T HUDSONVILLE, MI 49426
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:
JON GROLEAU 616-299-5684 JGroleau@hudsonville.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	ELM STREET, FLYGT 3085 PUMP, VARIOUS	TJC/KNF	FIELD SERVICE

QTY	DESCRIPTION
-----	-------------

(2) FLYGT EXPLOSION PROOF, SUBMERSIBLE SEWAGE PUMP, MODEL NP3085.070-462 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 3 HP, 3 PHASE, 460 VOLT WITH 3" DISCHARGE AND 50 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

(2) FLYGT MINI CAS SEAL FAIL/HIGH TEMP MONITORING RELAY - TO BE MOUNTED IN EXISTING PANEL.

(2) MODIFY PUMP TO ACCOMMODATE EXISTING GUIDE RAIL SYSTEM, GUIDE RAIL BRACKET PROVIDED BY CUSTOMER.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$26,075.00 FOR A TOTAL OF (2) PUMPS

DELIVERY: APPROXIMATELY 2-4 WEEKS AFTER RECEIPT OF ORDER.

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (1) FIELD SERVICE TECHNICIAN ONSITE FOR THE REMOVAL OF (1) KENNEDY INDUSTRIES RENTAL PUMP, INSTALL OF YOUR (2) NEW FLYGT 3085.070 PUMPS, (2) FLYGT MINI CAS RELAYS, START UP, TEST RUN, AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$ 2,250.00

WE DO NOT INCLUDE:

CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING OR JUNCTION BOXES UNLESS LISTED ABOVE.

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE. PLEASE NOTE QUOTE IS VALID FOR 30 DAYS.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY-KAILEE FINE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30